

WASHINGTON COUNTY
COMPREHENSIVE COMMUNITY SERVICES AGENCY
BOARD OF DIRECTORS

December 15, 2005

Meeting called to order at 9:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson T. Smith, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Daniel Goetz, Donald Kempf, Judie Lewis, Patricia McIntee, Debra Reak, Ruth Schmitt, Thomas Smith, James Spindler

CCSA STAFF PRESENT: Karen Alt, Carolyn Mangan-Casey, Ruth Reines, Christine Sabel, Jim Strachota, Kay Thuecks

Review of Minutes: R. Schmitt made motion, seconded by J. Lewis, to approve the November 17, 2005, minutes as distributed. Carried.

Financial Report: According to the October 31, 2005, financial report, there is \$419,569 of County funding remaining. Staff is reviewing and updating the policy with regard to past-due accounts, particularly for outpatient services. The change in policy will be to send accounts of \$100.00 and over to collection after 90 days of non-payment. Payment plans of a minimum of \$5.00 per month will be acceptable from persons with the ability to pay. For those individuals who may be unable to handle another burden in their lives due to their disabilities, staff will decide whether or not to include them in the collection process.

2006 Residential Services: Based on recent negotiations, CCSA has awarded contracts as listed below:

REM—MH Greentree, MH Supervised Apartment Program, DD Diane Drive, DD Patton Drive, DD Meadowbrook, DD Main Street, DD Judith Court, DD Loos Street and DD Wellington Drive.

PeopleServe—DD Hillcrest Street, DD Imperial and DD Oakfield.

Some homes may be relocated, but a great majority will remain at the current sites. Providers are working out the details so that there is no interruption in services to the residents in these programs.

Health and Long-term Care Reform Proposal: The State of Wisconsin has received a Federal grant to address and modify the Title 19 Medical Assistance/Medicaid program in the next few years. The proposed modifications could potentially affect approximately 3,500 individuals in Washington County. County staff plan to research the proposals to examine and weigh positive and negative effects to target populations. Updates will be presented as more is known.

(MEMBERS PRESENT: Ruth Schmitt left the meeting at 10:00 a.m.)

Personal Care Audit Recommendation: Following discussion, J. Spindler made motion, D. Goetz seconded, to accept CCSA's payment of the final settlement amount of \$96,000 to the State of Wisconsin Department of Health and Family Services for audit findings. Motion carried.

Professional Service Contract: Motion made by D. Kempf, seconded by J. Lewis, to approve renewal of the two-year contract with William Drankiewicz for psychology services. Carried.

Reclassification of a Staff Position: Following the resignation of the Community Services Specialist several months ago, a recommendation was made to reconfigure those duties into a 20-hour per week Case Manager In-home Services position. A proposed position description was presented. Because there are 23 positions in this pay grade and requiring at least a Bachelor's degree throughout CCSA, those employees could be moved from one area to another to meet the changing needs of the agency.

D. Berchem made motion, seconded by J. Lewis, to approve changing the position of Community Services Specialist to Case Manager In-home Services. Carried.

Draft Resolution Regarding Mental Health Institutes: This resolution was drafted and approved by the Wisconsin Counties Association and passed on to county boards for consideration. In Washington County, such a resolution would need to be approved by the CCSA Board before being considered by the full County Board. It proposes removal of costs to place individuals at State Mental Health Institutes (Mendota and Winnebago) from counties' property tax to the State of Wisconsin. It also includes a clause in which 2005 cost of such placements also become the responsibility of the State.

A concern voiced about this proposal is that counties would no longer have the financial incentive to keep individuals from being placed in the Institutes and to develop supportive community services to assist these people locally. Another concern is that it may be possible that in some instances those placed become "lost" in the system and remain institutionalized unnecessarily. The Board questioned who would be regulating these placements so that this scenario does not occur and so that local control is not lost. The Institutes are viewed as a valuable resource for acute care services when there are no other local programs available.

There may be trade-offs between the State and counties if this proposal passes, such as a decrease in State Community Aids funding to counties. Discussions on this topic continue in a number of venues, and the CCSA Board decided to wait to make a decision at this time. This item will be placed on the agenda for the January CCSA Board meeting.

Successes in 2005: The acute care system has been implemented and has had approximately 2,100 contacts with 61% of those being individuals contacting that service more than once. The Family Education and Treatment Program has provided therapy services to 740 persons so far this year.

The accounting staff member from the now-closed Inpatient Unit has been integrated into the main CCSA office, and billing services have been improved.

Two more developmentally disabled individuals have been moved from nursing home placements into community services in 2005. There is a new service available, the Options Program, through The Threshold to provide additional choices to individuals.

The local Comprehensive Community Services program received certification in March and currently has six individuals integrated into services. Medical Assistance funding can be accessed to provide them consumer-driven service choices.

The Council on Alcohol and Other Drug Abuse of Washington County has received a five-year Drug Free Communities grant aimed to reduce risky behaviors among youth and specific to each community.

Several long-standing issues such as agency-related, audits, closure of the local Inpatient Unit, etc., have finally been resolved.

Moving to the acute care system has improved the entire service delivery system.

The CCSA Board made some very difficult decisions in the past year and looks forward to 2006.

Chairperson Smith thanked the CCSA Board members and staff for their efforts and wished everyone Happy Holidays.

The next meeting of the CCSA Board is scheduled for Thursday, January 19, 2006.

Motion made by D. Berchem to adjourn; D. Kempf seconded. Carried. Meeting adjourned at 11:01 a.m.

Respectfully submitted,

Patricia McIntee, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at the Planning Center Office.