

WASHINGTON COUNTY  
COMPREHENSIVE COMMUNITY SERVICES AGENCY  
BOARD OF DIRECTORS

January 17, 2008

Meeting called to order at 9:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Vice-Chairperson L. Borman, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Leslie Borman, Sarah Follett, Richard Gundrum, Donald Kempf, Gregory Young

MEMBERS EXCUSED: Lynn Dee Murphy, James Spindler

MEMBERS ABSENT: Rachel Rosenthal-Garza

GUEST: Douglas Johnson

CCSA STAFF PRESENT: Karen Alt, Ruth Reines, Angela Schickert, Kay Thuecks, Jim Strachota

**Review of Minutes:** R. Gundrum made motion, D. Kempf seconded, to approve the November 15, 2007, CCSA Board meeting minutes as distributed. Carried.

**2007 Financial Update:** The report presented is based on actual November 30 and projected December 31, 2007/end-of-year figures. A deficit of up to \$350,000 is projected for 2007. Increased mental health inpatient costs and revenue shortfalls in outpatient and Community Treatment Services account for the projected deficit. A final 2007 financial report will be made at the February CCSA Board meeting.

**Family Care Status Report:** The State of Wisconsin and Washington County have negotiated and statutory language has been written regarding contributions to be made by the County for the next five years to support clients eligible for the Family Care program. The first year's contribution is \$2,710,646. Reductions will be made each year until the contribution is \$767,341 in Year 5. CCSA's portion for the first year is \$1,280,000. CCSA has also negotiated an agreement to operate case management services for persons with a developmental disability; this includes current supervision and seven staff members as well as the proposed hiring of two registered nurses as required by Family Care. The County will be working with two care management organizations (CMO's) with a target start date of April 1, 2008.

**Request for Nursing Positions:** Family Care requires that a registered nurse (RN) be a member of each care management team. One of the CMO's has decided to hire their own RN's which results in a need to employ two RN's as County employees. Based on projected rates, this would be a cost neutral proposal. Discussion followed.

G. Young made motion, S. Follett seconded, to approve CCSA forwarding a request for two new Registered Nurse positions with a potential hire date of April 1, 2008, to the County Administrative Committee. Carried.

**Closed Session Pursuant to s. 19.85 (1)(c) Wis. Stats. "Considering annual performance evaluation data of the Program Director":** G. Young made motion to go into closed session; D. Berchem seconded. Motion carried unanimously on a roll call vote.

**Re-open Meeting:** Motion made by D. Kempf, seconded by R. Gundrum, to return to open session. Unanimous approval by roll call vote.

Motion made by D. Kempf to adjourn; D. Berchem seconded. Carried. Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Sarah Follett, Board Secretary  
Karen Alt, Recording Secretary  
Jim Strachota, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at the CCSA office.