

WASHINGTON COUNTY
COMPREHENSIVE COMMUNITY SERVICES AGENCY
BOARD OF DIRECTORS

August 18, 2005

Meeting called to order at 9:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson T. Smith, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Daniel Goetz, Donald Kempf, Judie Lewis, Patricia McIntee, Debra Reak, Thomas Smith, James Spindler

MEMBER ABSENT: Ruth Schmitt

CCSA STAFF PRESENT: Karen Alt, Carolyn Mangan-Casey, Ruth Reines, Christine Sabel, Jim Strachota, Kay Thuecks

Review of Minutes: Motion made by D. Goetz, seconded by D. Berchem, to approve the CCSA Board meeting minutes of July 21, 2005, as distributed. Carried.

CCSA Program Director 2006 Budget Recommendations: CCSA is proposing an increase of \$249,430 or 4.95 percent over the 2005 budget. The increase would maintain all of the current services provided as well as successfully implement the acute care transition.

Coordinators' Comments Regarding Proposed Budget: Disability Task Force members were thanked for their effort and participation in the budget process.

ALCOHOL AND OTHER DRUG ABUSE--K. Thuecks indicated that the only decision item for this area would be a funding increase to maintain current service levels at 39 placements for male halfway house services at Exodus House.

DEVELOPMENTAL DISABILITIES--R. Reines reported that proposed changes in the residential services component greatly impact the 2006 DD service delivery system. Other areas of concern are day services, employment/vocational services, early intervention programming and expansion of case management services to assist individuals and their families in accessing and receiving needed services.

COMMUNITY MENTAL HEALTH--K. Thuecks indicated that this area includes both contracted services and CCSA-operated Community Treatment Services. One request for an increase is for an additional 7 hours per week of Registered Nurse time in Community Treatment Services. The other is NAMI's request for a small increase to provide more hours and programming at the Positive Image Peer Support Center.

MENTAL HEALTH OUTPATIENT COUNSELING, IN-HOME SERVICES AND ACUTE CARE/CRISIS INTERVENTION SERVICES--C. Mangan-Casey updated the Board on acute care and inpatient services and how CCSA envisions those services in 2006 by utilizing diversion services as much as possible instead of traditional inpatient programming.

D. Berchem thanked CCSA staff for their work in the budget preparation.

Recommendations Regarding Competitive Bids: There were 14 competitive bids received for the provision of 2006 DD and Mental Health residential programs. Reasons for provider recommendations made by the Task Forces and CCSA staff were presented and discussed.

D. Goetz made motion, D. Reak seconded, to approve recommended providers of competitive bids as presented. Carried.

Approval of Position Requests: Two new CCSA positions are being requested for 2006, a second Psychiatric Social Worker in the Community Treatment Services program and a sixth Case Manager for the DD area. It is anticipated that the entire cost of the Social Worker position would be covered by Medical Assistance billing and that at least 60 percent of the cost for the Case Manager would be funded by Medicaid billing and CIP case management reimbursement funds.

Motion made by J. Lewis to approve the additional position requests and forward them along with the 2006 CCSA budget request; D. Kempf seconded. Carried.

Capital Outlay for 2006: After an explanation and review, motion made by D. Berchem, seconded by J. Lewis, to approve the capital outlay expenditure request of \$3,520 to provide furnishings and other equipment for the two additional positions approved previously. Carried.

Prioritization Above Base Budget: Each Board member present prioritized decision items for the 2006 budget separately; sheets were then tallied, with the results being (from highest to lowest priority): 1) Case Management DD in the amount of \$10,000; 2) Calm Harbor MH for \$127,063; 3) Day Services DD for \$10,000; 4) Diversion Programs MH for \$16,513; 5) Exodus AODA in the amount of \$5,250; and 6) Administration for \$5,000.

Motion made by J. Lewis to approve prioritization of funding above base budget for 2006 as polled; D. Berchem seconded. Following discussion, an amendment was made to the motion by J. Lewis and seconded by P. McIntee to reverse #4 and #5 above. Amended motion carried.

CCSA Board Funding Recommendations for 2006 Budget: D. Goetz made motion, seconded by J. Spindler, to approve the CCSA Board funding recommendations for the 2006 budget as discussed and approve a 4.95 percent County increase. Further discussion ensued. Motion carried.

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Program Goals for 2006: Copies of staff recommended goals were distributed. Following discussion, D. Kempf made motion to submit these goals as part of the budget process to the County Finance Committee; J. Spindler seconded. Carried.

Budget Projection for 2005: Staff explained why they anticipate an agency-wide deficit for 2005 of approximately \$135,000 per the information currently available. Primary causes are increased inpatient days and law enforcement transportation

Motion made by J. Lewis, D. Goetz seconded, to approve the 2005 budget projection as presented. Carried.

Status of Fall Public Hearing: Per recommendation of staff, J. Spindler made motion, P. McIntee seconded, to hold one public hearing in 2005, which was already held in the spring, and to not have one this fall. Carried.

The regular September CCSA Board meeting has been canceled. Instead, Board members are encouraged to attend the County Finance Committee meeting on September 29 regarding the 2006 budget request and the open houses to be held for Calm Harbor and the Acute Care services area. October 20 is the date for the next meeting of the CCSA Board.

Motion made by D. Goetz to adjourn, seconded by D. Kempf. Carried. Meeting adjourned at 12:07 p.m.

Respectfully submitted,

Patricia McIntee, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at CCSA.