

WASHINGTON COUNTY
COMPREHENSIVE COMMUNITY SERVICES AGENCY
BOARD OF DIRECTORS

August 17, 2006

Meeting called to order at 9:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson J. Spindler, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Leslie Borman, Sarah Follett, Richard Gundrum, Donald Kempf, Patricia McIntee, James Spindler, Gregory Young

MEMBER EXCUSED: Ruth Schmitt

CCSA STAFF PRESENT: Karen Alt, Carolyn Mangan-Casey, Debra DuFour, Ruth Reines, Christine Sabel, Jim Strachota, Kay Thuecks

Review of Minutes: Motion made by D. Berchem, seconded by R. Gundrum, to approve the CCSA Board meeting minutes of July 20, 2006, as distributed. Carried.

CCSA Program Director 2007 Budget Recommendations: The CCSA Program Director is proposing a \$235,054 increase, or 4.45 percent, over the 2006 budget. The proposed increase would be allocated as follows: \$22,391 to Alcohol and Other Drug Abuse; \$90,000 to Developmental Disabilities; \$102,469 to Mental Health; and \$20,194 to Administration. It was the Board's consensus to accept the Program Director's recommendations.

Coordinators' Comments Regarding Proposed Budget:

MENTAL HEALTH OUTPATIENT COUNSELING AND IN-HOME SERVICES--This area is requesting an increase of \$100,582. However, anticipated revenues of \$44,294 would offset expenses for a total request of \$56,288 above the base 2006 budget. This amount would allow for increased psychiatry, therapy, case management and patient assistance (to obtain medications) services.

(MEMBERS PRESENT: D. Kempf left the meeting at 10:30 a.m.)

ACUTE CARE SERVICES--The State of Wisconsin certification standards and Medical Assistance regulations mandate psychiatry coverage for this program. An increase above the base budget of \$14,598 would provide that coverage. An additional \$5,000 would be used by Calm Harbor to provide more night staff coverage, some of which would be utilized for residential intoxication monitoring (social detoxification) services.

ALCOHOL AND OTHER DRUG ABUSE and COMMUNITY MENTAL HEALTH--The AODA disability area is seeking funding above the base 2006 level to be used for case management, prevention programming and an additional female transitional residential placement. Funding for 2007 community mental health services above the base 2006 level is requested to fully fund the Supervised Apartment Program, psychiatry and staff increases in the Community Support Program and maintain the current FACIT program in the schools. K. Thuecks indicated that one item not recommended by the Program Director, transitional staff in the residential setting for mentally ill clients, would greatly impact those residents by helping them develop skills to enable them to live independently and make room for others in need of the residential services. S. Follett reported that the Mental Health Task Force members see this as a very important service to transition people through programs, resulting in more independence for individuals receiving services and more financial efficiency.

DEVELOPMENTAL DISABILITIES--Core residential and day/employment program services must be provided to individuals in need without creating waiting lists. Several individuals new to the CSSA service system will also need these services in 2007, and proposed increases in funding above the base 2006 level would provide that programming.

Recommendations Regarding Competitive Bids: Only one competitive bid was received, which is for the provision of Supervised Apartment Program services in 2007. Recommendations made by the Task Forces and CCSA staff were presented and discussed.

S. Follett made motion, G. Young seconded, to approve the recommended provider, Transitional Living Services, to provide Mental Health Supervised Apartment Program services as presented. Carried.

Motion made by R. Gundrum, seconded by P. McIntee, to approve the other budget components presented, including Outpatient service rates, in the 2007 budget request to the County. Carried.

Prioritization Above Base 2007 Budget: Individually, the Board members prioritized decision items for the 2007 budget. Sheets were then tallied, with the results being (from highest to lowest priority): 1) MH psychiatry coverage in the amount of \$51,695; 2) MH patient assistance services and outpatient therapy for \$28,788; 3) \$40,000 for DD residential services; 4) DD Day Services in the amount of \$20,000; 5) AODA prevention for \$5,000; and 6) AODA women's transitional residential services in the amount of \$10,397.

S. Follett recommended that \$19,557 for transitional staff at Green Tree be included.

Motion made by L. Borman, seconded by D. Berchem, to approve the prioritization list as initially indicated. Discussion followed, with S. Follett recommending that numbers five and six be reversed. Mr. Borman was asked if he would like to rescind his motion; the answer was negative. Motion did not pass, with three ayes and four opposed.

S. Follett made motion to reverse numbers five and six in the prioritization list; G. Young seconded. Carried.

Following discussion, motion made by S. Follett, seconded by G. Young, to include transitional staff at Green Tree in the Request Above Base in the amount of \$19,557 in the prioritization list as number seven. Motion carried on a vote of five ayes and two nays.

With the inclusion of this item, motion made by G. Young, seconded by D. Berchem, to request a \$254,611 increase, or 4.85%, in the 2007 County tax levy for CCSA services and to present this as part of the budget process. On a vote of six ayes and one nay, motion carried.

Program Goals for 2007: Motion made by P. McIntee to include the goals as discussed in the 2007 CCSA budget request; R. Gundrum seconded. Carried.

Approval of Independent Contractor Contract: After discussion, D. Berchem made motion to approve the renewal of a two-year contract with Denise Davis, MD, for the provision of 28 hours per week of psychiatry services as well as serving as the CCSA Clinical Director; R. Gundrum seconded. Discussion followed. Carried.

Motion made by R. Gundrum to adjourn, seconded by L. Borman. Carried. Meeting adjourned at 12:27 p.m.

Respectfully submitted,

Patricia McIntee, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at CCSA.