

WASHINGTON COUNTY  
COMPREHENSIVE COMMUNITY SERVICES AGENCY  
BOARD OF DIRECTORS

July 21, 2005

Meeting called to order at 9:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson T. Smith, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Daniel Goetz, Donald Kempf, Patricia McIntee, Ruth Schmitt, Thomas Smith, James Spindler

MEMBERS EXCUSED: Judie Lewis, Debra Reak

GUESTS PRESENT: Douglas Johnson, County Administrator; Kim Nass, County Attorney; Dave Rank, THE DAILY NEWS

CCSA STAFF PRESENT: Karen Alt, Ruth Reines, Jim Strachota, Kay Thuecks

**Review of Minutes:** R. Schmitt made motion, D. Kempf seconded, to approve the CCSA Board meeting minutes from June 16, 2005, as distributed with a corrected start time of 9:00 a.m. Motion carried.

**Position Requests for 2006:** In the Community Treatment Services (CTS) area of the Mental Health Center, a request has been made for an additional full-time psychiatric social worker. This position would provide therapy, have a caseload, provide clinical supervision to other CTS staff and conduct intake assessments for CTS.

After reviewing duties of the current case management staff in the Developmental Disabilities area, a request is being presented for consideration for a full-time case manager. The estimated cost of this position would be about \$50,000 in 2006.

These requests were presented to the Board for informational purposes only at this time. The respective Task Forces will also review these requests as they continue through the budget process for 2006.

**Recommendations to Resolve Personal Care Audit:** Following review of a handout and discussion, J. Spindler made motion, D. Goetz seconded, to authorize CCSA staff to negotiate a settlement not to exceed the amount of \$92,000 with the State of Wisconsin. Motion carried, with D. Berchem and R. Schmitt dissenting.

**Management Agreement with St. Joseph's Community Hospital:** Copies of the proposed agreement were distributed and discussed. Motion made by D. Goetz, seconded by R. Schmitt, to approve this agreement as written. Further discussion ensued. Motion carried.

**Capital Outlay Request:** Following discussion, D. Kempf made motion to approve the purchase of a used squad car from the Sheriff's Department as capital outlay at a cost not to exceed \$4,800; D. Berchem seconded. Carried.

**Closed Session Pursuant to s. 19.85 (1)(c) Wis. Stats. "Considering annual performance evaluation data of the Program Director":** J. Spindler made motion to go into closed session; R. Schmitt seconded. Motion carried unanimously on a roll call vote.

**Re-open Meeting:** Motion made by D. Kempf, seconded by J. Spindler, to return to open session. By roll call vote, motion carried unanimously.

Motion made by P. McIntee to adjourn; J. Spindler seconded. Carried. Meeting adjourned at 11:15 a.m.

Respectfully submitted,

Patricia McIntee, Board Secretary  
Jim Strachota, Recording Secretary  
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at the CCSA office.