

WASHINGTON COUNTY
COMPREHENSIVE COMMUNITY SERVICES AGENCY
BOARD OF DIRECTORS

July 20, 2006

Meeting called to order at 9:02 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson J. Spindler, who read the open meeting statement.

MEMBERS PRESENT: Donald Berchem, Leslie Borman, Sarah Follett, Richard Gundrum, Donald Kempf, Ruth Schmitt, James Spindler, Gregory Young

MEMBER EXCUSED: Patricia McIntee

CCSA STAFF PRESENT: Karen Alt, Debra DuFour, Carolyn Mangan-Casey, Ruth Reines, Jim Strachota, Kay Thuecks

Review of Minutes: D. Kempf made motion, L. Borman seconded, to approve the CCSA Board meeting minutes from June 15, 2006, as distributed. Motion carried.

Introduction of New CCSA Board Member: Introductions were made to welcome new member Gregory Young, who gave a brief description of his background. Copies of the CCSA Board membership list were distributed; any changes should be forwarded to Karen Alt. An updated list will be disseminated at the next meeting.

With the changes in CCSA Board membership, a new appointee to the Community Options Program (COP) Committee is needed. Following a brief description of this committee's role in the care of and service to target populations of frail elderly, developmentally disabled and adults with physical disabilities, L. Borman volunteered and was appointed by Chairperson Spindler to serve on the COP Committee.

Next Steps in 2007 Budget Process: To inform the new members and as a reminder to the veteran members, a list of dates and activities regarding this topic was disseminated and explained. The County Administrative Coordinator has instructed CCSA to complete its 2007 budget using an increase of 1.5 percent in County levy over 2006 amounts. Budget proposals are due to the County Administrative Coordinator on September 1.

Agency Budget Projection for 2006: With the figures currently available, staff project a deficit between \$140,000 and \$200,000. The primary causes are unanticipated client inpatient and residential needs with related expenses and changes in anticipated revenues, such as Medicaid.

Following further discussion, R. Schmitt made motion, G. Young seconded, to accept the 2006 financial projection and parameters of submitting that projection as part of the 2007 budget proposal as of September 1 to the County Administrative Coordinator. Carried.

A Primer on Family Care: Washington County is studying the potential implications that the Family Care program would have on long-term support services provided to the frail elderly, adults with a developmental disability and adults with physical disabilities. Following further explanation and discussion, Chairperson Spindler accepted this introduction to Family Care and requested periodic updates on the issue.

Approval of Psychiatry Contract: Terese Andrle, MD, is set to start September 1, working ten hours per week in the Outpatient area and four hours per week in Acute Care Services.

L. Borman made motion to enter into a contract with Dr. Andrle as presented; D. Kempf seconded. Carried.

J. Strachota read a proposed commendation to be presented to Dr. Hugh Smith for his service to Washington County.

Motion made by R. Gundrum, seconded by R. Schmitt, to approve this commendation as written. Carried.

Motion made by R. Schmitt to adjourn; D. Berchem seconded. Carried. Meeting adjourned at 10:56 a.m.

Respectfully submitted,

Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at the CCSA office.