

WASHINGTON COUNTY
COMPREHENSIVE COMMUNITY SERVICES AGENCY
BOARD OF DIRECTORS

April 21, 2005

Meeting called to order at 9:00 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Chairperson T. Smith, who read the open meeting statement. Introductions were made.

MEMBERS PRESENT: Donald Berchem, Donald Kempf, Judie Lewis, Patricia McIntee, Debra Reak, Ruth Schmitt, Thomas Smith, James Spindler

MEMBER EXCUSED: Daniel Goetz

GUESTS PRESENT: Mary Martin, Director of Behavioral Health Services, St. Joseph's Hospital; Ken Meuler, Chief, West Bend Police Department; Mary Simon, Director, Council on Alcohol and Other Drug Abuse of Washington County

CCSA STAFF PRESENT: Karen Alt, Carolyn Mangan-Casey, Chris Sabel, Jim Strachota, Kay Thuecks

Review of Minutes: D. Kempf made motion, D. Berchem seconded, to approve the CCSA Board meeting minutes from March 17, 2005, as distributed.

Prevention Network: Mary Simon and Chief Meuler presented information on the Prevention Network, which is Federal grant awarded to the Council on AODA. This program focuses on reducing substance use and abuse and other high-risk behaviors among youth. One part of the program is conducting compliance checks of sales of alcohol and tobacco products to underage persons. Chief Meuler indicated that citations have been issued to businesses and youths for violations. Education and enforcement components need to be utilized together to be effective. In 2004, three rounds of compliance checks were done of 371 different establishments in most areas of Washington County.

Current Status of Inpatient Unit: M. Martin indicated that St. Joseph's Hospital remains committed to operating a behavioral health unit at the new site. Capacity on the existing unit has been restricted to six patients due to a staff shortage. Overflow patients are transferred to other inpatient facilities for both psychiatric and detoxification services.

(R. Schmitt left the meeting.)

Action Plan Regarding Transition of Acute Care Services: Handouts were distributed and explained of a schedule from July, 2004, through September, 2005, issues and action plan regarding acute care services.

Proposed County Ordinance of CCSA Staffing Plan: A proposed staffing plan to accommodate changes in the provision of inpatient and crisis services was distributed and explained.

Following discussion, motion made by J. Lewis, seconded by J. Spindler, to approve recommendations as presented regarding elimination of specific staff positions. Carried.

Motion made by D. Reak, D. Kempf seconded, to approve the designation of 12.5 FTE's for crisis staff, rather than 8.5 part-time and 4 full-time staff members to allow for more flexibility when filling the positions. Carried.

Motion made by J. Lewis to approve the other recommended adjustments as discussed; P. McIntee seconded. Carried.

Nomination of CCSA Board Officers: Following a brief discussion, J. Spindler made motion that the slate of CCSA Board officers, Chairperson--T. Smith, Vice-Chairperson--D. Goetz and Secretary--P. McIntee, remain the same for the current one-year term. Motion carried.

The agenda item on a Financial Update was tabled to the next meeting.

The Public Hearing is scheduled for Thursday, June 2, at Fair Park. Notices are forthcoming.

Motion made by J. Lewis, D. Kempf seconded, to adjourn. Carried. Meeting adjourned at 11:30 a.m.

Respectfully submitted,

Patricia McIntee, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at CCSA.