

WASHINGTON COUNTY
COMPREHENSIVE COMMUNITY SERVICES AGENCY
BOARD OF DIRECTORS

April 20, 2006

Meeting called to order at 9:02 a.m. in Room 1023 of the Public Agency Center, 333 East Washington Street, West Bend, Wisconsin, by Vice-Chairperson D. Goetz, who read the open meeting statement.

MEMBERS PRESENT: Daniel Goetz, Donald Berchem, Donald Kempf, Judie Lewis, Patricia McIntee, Debra Reak, James Spindler

MEMBERS EXCUSED: Ruth Schmitt, Thomas Smith

CCSA STAFF PRESENT: Karen Alt, Carolyn Mangan-Casey, Debra DuFour, Ruth Reines, Jim Strachota

Review of Minutes: D. Kempf made motion, D. Reak seconded, to approve the CCSA Board meeting minutes from February 23, 2006, as distributed. Carried.

CCSA Board Structure: The CCSA Board is made up of both County Board representatives and citizen members appointed by the County Board Chairperson to serve three-year terms as dictated by Wisconsin State Statute 51.42. Due to the recent changes at the County Board level, the CCSA Board could not take any formal action at this meeting due to the closure of the April, 2006, County Board session.

At a previous meeting, D. Reak had announced her resignation from the CCSA Board effective April 20, 2006. J. Lewis indicated that she would attend the May and June meetings and that she is submitting her resignation as of the June meeting date. A search for replacements for these two citizen members is in process. The remaining members present indicated their interest in continuing to serve on the CCSA Board, pending reappointment by County Board Chairperson Sackett and approval by the full County Board. Chairman Sackett will be informed of this meeting's discussion and will be making recommendations of appointments to the various County committees soon, including the CCSA Board of Directors. Once appointees have been identified, nominations for and elections of CCSA Board officers can take place, hopefully at the May meeting. P. McIntee, J. Lewis and D. Goetz volunteered to be on the nominating committee.

Acute Care Services Update: In comparison to 2005 data from January through March, 2006 statistics indicate that there have been reductions in both the number of emergency detentions and hospitalizations needed. The system is continually being examined and adjusted to better serve the individuals needing crisis services as well as law enforcement and service providers assisting them. This includes ongoing training and the development of diversion options for children and adolescents.

Recommendation Regarding Residential Services: Handouts were distributed and explained relating to residential services for developmentally disabled individuals currently served and to be served in Washington County. A number of residential moves occurred at the start of 2006 due to changes in service providers. The local ARC is working with CCSA to establish an accessible four-bed adult family home with an additional apartment setting to accommodate five individuals currently placed outside of Washington County. One provider, PeopleServe, submitted a proposal to operate this setting, which is expected to open soon. The CCSA Board will vote on the approval of this contract, effective May through December, 2006, at the May meeting.

Reaction to New County Public Grievance Policy: Following discussion, the CCSA Board instructed the Program Director to request an interpretation of how the new County policy would relate to CCSA's HFS grievance policy requirements and HIPAA rules when a grievance involves a specific client's treatment and/or services. CCSA already has a grievance policy in place, and the Program Director is to request an exemption for CCSA from having to use this new County policy relating to client treatment.

Plans for CCSA and County Code: Under this staff recommendation, CCSA Administration and the Mental Health Center would be combined into one department in the County Code. This would allow CCSA the ability to make staff adjustments internally in a more timely fashion without needing to obtain approval from multiple County committees. The Program Director will proceed as needed with this request.

Set Next Meeting Time: Normally, the next CCSA Board meeting would be held on May 18; however, the Wisconsin County Boards Association meets on that date also. Several CCSA Board members indicated interest in attending that meeting. Therefore, with approval from those present, the CCSA Board meeting was rescheduled to Thursday, May 25.

A newly styled CCSA brochure is available for distribution.

Meeting adjourned at 10:57 a.m.

Respectfully submitted,

Patricia McIntee, Board Secretary
Karen Alt, Recording Secretary

Copies of all non-privileged material pertinent to this meeting are available at CCSA.