

1 **COURTHOUSE ADDITION BUILDING COMMITTEE**
2 **(CABC)**

3 Justice Center, Room 1129
4 West Bend, WI

November 16, 2006
9:00 a.m.

5
6 Present for Courthouse Addition Building Committee (CABC): Harold Groth, Thomas Sackett, James
7 Schwartz, and Daniel Stoffel. Excused: Brian Bausch.

8
9 Present for Courthouse Addition Building Advisory Committee: Kristine Deiss, Clerk of Courts; David
10 Loomans, Facility Manager; and David Resheske, Circuit Court Judge.

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12 Also present: Doug Johnson, Administrative Coordinator; Tom Verhaalen and Curt Wiebelhaus, VJS
13 Construction Services; Tom Poweleit, Venture Architects; Bill Kurer, Purchasing Department; Paul
14 Labonte, Assistant Finance Director; Dawn Seracati, Information Services; and Linda Doro, County
15 Board Administrative Assistant.

16
17 Chairperson Sackett called the meeting to order at 9:00 a.m. and read the Affidavit of Posting.

18
19 **MINUTES**

20 Moved by Mr. Stoffel, seconded by Mr. Schwartz to approve the October 19, 2006, minutes as presented.
21 Motion carried.

22
23 **CONSTRUCTION PROGRESS REPORT**

24 Mr. Verhaalen presented the construction progress report.

25
26 **MONTHLY REVIEW OF CHANGE ORDERS – BUDGET STATUS & RECAP**

27 Mr. Wiebelhaus reviewed the change orders and budget recap. Moved by Mr. Schwartz, seconded by Mr.
28 Groth to approve Change order #105 – Relocate exhaust duct and install damper per (RFI 162) for
29 \$1,577. Change order #106 – Replace pneumatics in 3rd floor existing restrooms for \$940. Change order
30 #107 – Install smoke/heat detectors in Room 2095 in lieu of sprinklers for \$2,284. Change order #108 –
31 Relocate roof drain in conflict with duct enclosure for \$788. Change order #109 – Dumpster enclosure on
32 west side of building for \$11,629. Change order #110 – Modifications to asphalt on west side to
33 eliminate water ponding for \$3,705. Change order #111 – Modifications to electrical in Rooms 3151,
34 3117, 3161, 2131, 3162, 3164, 3166, 3016, 3001 and 3146 for \$2,412. Change order #112 – Reseed and
35 top-dress sally port area and approximately 20' west of staging area for \$1,240. Change order #113 –
36 Repair and modify existing drywall and plaster walls for \$13,130. Change order #114 – Additional (5)
37 fire alarm devices on the 3rd floor (RFI #169) for \$2,812. Motion carried.

38
39 Mr. Johnson reviewed the additional fees and owner purchases on the budget recap and discussed the
40 remaining project contingencies. Moved by Mr. Schwartz, seconded by Mr. Groth to authorize the
41 County Board Chairman and Administrative Coordinator to approve change orders, including those over
42 \$10,000, provided that they stay within the approved contingency budget. Motion carried.

43
44 **CONSTRUCTION SCHEDULE FOR NEXT MONTH**

45 Mr. Wiebelhaus presented the construction schedule for next month.

46
47 **UPDATED ON OPEN HOUSE PLANS**

48 Ms. Deiss reported on the Open House scheduled for Sunday, January 14, 2007. There will be a
49 dedication ceremony, unveiling of the mural and tours offered of the Justice and Government Centers.
50 Mr. Johnson discussed the completion of the mural and reported contributors to date have donated
51 approximately \$6,000 toward the completion of the mural.
52

1 **OTHER PROJECT CONCERNS FROM BUILDING COMMITTEE**

2 Mr. Loomans reported on current and upcoming department moves and announced the secured parking
3 lot will open on Monday, December 4, 2006.

4

5 **NEXT MEETING DATE**

6 The last Courthouse Addition Building Committee is subject to the call of the Chair.

7

8 **ADJOURNMENT**

9 Moved by Mr. Groth, seconded by Mr. Schwartz Groth to adjourn the meeting at 9:45 a.m. Motion
10 carried.

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12 DJ:ld