

1 **COURTHOUSE ADDITION BUILDING COMMITTEE**
2 **(CABC)**

3 Justice Center, Room 1129
4 West Bend, WI

August 17, 2006
9:00 a.m.

5
6 Present for Courthouse Addition Building Committee (CABC): Harold Groth, James Schwartz, and Daniel Stoffel.
7 Excused: Thomas Sackett and Brian Bausch

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9 Present for Courthouse Addition Building Advisory Committee: Jerry Becker, County Bar Association Representative;
10 Kristine Deiss, Clerk of Courts; Susan Haag, Finance Director; and David Loomans, Facility Manager.

11
12 Also present: Doug Johnson, Administrative Coordinator; Tom Verhaalen, Kevin King, and Curt Wiebelhaus, VJS
13 Construction Services; Tom Poweleit, Venture Architects; Bill Kurer, Purchasing Department; Dawn Seracati,
14 Information Services; and Judy Steinert, Administrative Assistant.

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16 The meeting was called to order by Vice-chairman Dan Stoffel.

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18 **MINUTES**

19 Moved by Mr. Schwartz, seconded by Mr. Groth to approve the July 20, 2006, minutes as presented. It was noted that
20 the Agenda listed July 13 Minutes. Motion carried.

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22 **CONSTRUCTION PROGRESS REPORT**

23 Mr. Verhaalen presented the construction progress report.

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25 **MONTHLY REVIEW OF CHANGE ORDERS – BUDGET STATUS & RECAP**

26 Mr. King reviewed the change orders and budget recap. Moved by Mr. Schwartz, seconded by Mr. Groth to approve
27 change order #85 – Third floor east elevation window and stool replacement at two openings for \$22,510. Change order
28 #86 – Alterations to electric and data (RF1 E153 and Henricksen rev. furniture layout for \$4,732. Change order #87 –
29 Relocate existing panel EM2-2 to electric room 3148 (RF1 #147) on third floor for \$1,871. Change order #88 – Fire
30 Department Key switch install at gate controllers for \$305. Motion carried. Change orders #86, 87 and 88 will come
31 out of Project Contingency. Change order #85 will be handled as an owners purchase, not a change order, as will be
32 paid for using Contingency from Homeland Security Adjustments.

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34 **CONSTRUCTION SCHEDULE FOR NEXT MONTH**

35 Mr. King presented next month's schedule.

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37 **DISCUSS BUILDING MOVE AND OPEN HOUSE SCHEDULE**

38 Mr. Johnson stated that construction is scheduled to be completed by mid-November. There is some concern with
39 moving into the remodeled areas over the deer hunting and Holiday time frame. Since the Justice Center has been open
40 and operating since May and there is really no due date for the Open House, it was suggested that the Open House be
41 held in January for further discussion at the next meeting..

42
43 Mr. Loomans will work on a timeline for furniture installation and department moves to be discussed further at the next
44 meeting.

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46 **OTHER PROJECT CONCERNS FROM BUILDING COMMITTEE**

47 Although benches were moved to floors in equal numbers, there are still times when more seating outside the
48 courtrooms is needed. Options to consider include moving excess furniture from another building or buying more
49 benches if there are unused funds toward the end of the project. A feature article on the Justice Center mural is
50 expected in the Ozaukee-Washington section of the August 20 Milwaukee Journal Sentinel.

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52 **NEXT MEETING DATE**

53 The Courthouse Addition Committee will meet on Thursday, September 21, 2006, at 9:00 a.m.

54
55 **ADJOURNMENT**

56 Moved by Mr. Groth, seconded by Mr. Schwartz to adjourn the meeting at 9:40 a.m. Motion carried.

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58 DJ:js