

1 **COURTHOUSE ADDITION BUILDING COMMITTEE**
2 **(CABC)**

3 Courthouse, Room 3066
4 West Bend, WI

January 19, 2006
9:00 a.m.

5
6 Present for Courthouse Addition Building Committee (CABC): Brian Bausch, Kenneth Miller, Thomas
7 Sackett, James Schwartz, and Daniel Stoffel.

8
9 Present for Courthouse Addition Building Advisory Committee: Jerry Becker, County Bar Association
10 Representative; Dolores Bomrad, Circuit Court Commissioner; Kristine Deiss, Clerk of Courts; David
11 Loomans, Facility Manager; Susan Haag, Finance Director; Todd Martens, District Attorney; and David
12 Resheske, Circuit Court Judge.

13
14 Also present: Doug Johnson, Administrative Coordinator; Kevin King, Tom Verhaalen, and Curt
15 Wiebelhaus, VJS Construction Services; Tom Poweleit, Venture Architects; Robert Lewcock,
16 Zimmerman Design Group; Ted Conde, Artist/Illustrator; Bill Kurer and Roy Hartmann, Purchasing;
17 Dawn Seracati, Information Services; and Linda Doro, Administrative Assistant.

18
19 **MINUTES**

20 Moved by Mr. Sackett, seconded by Mr. Bausch to approve the December 15, 2005, as presented.
21 Motion carried.

22
23 **CONSTRUCTION PROGRESS REPORT**

24 Mr. Verhaalen and Mr. King presented the construction progress report.

25
26 **MONTHLY REVIEW OF CHANGE ORDERS, BUDGET STATUS AND RECAP**

27 Mr. King reviewed the change orders and budget recap. Moved by Mr. Schwartz, seconded by Mr.
28 Sackett to approve Change order #27 EPDM roof patching for \$2,476, change order #28 drain water from
29 precast cores for \$1,040, change order #29 wood cap on railing in courtroom lobby for \$1,330, change
30 order #30 quality fire bonding for contract package #37 - fire protection for \$3,500, change order #31
31 marker/tack board revisions credit for \$1,812, change order #32 glass stops in hollow metal frames at
32 multi-purpose room for \$818, change order #33 wall furred out for conduit in vestibule 1282 for \$356,
33 change order #34 additional door at DA and at stair C for \$11,346, change order #35 additional doors in
34 corridor 1262 at a not to exceed cost of \$13,000, change order #36 modifications to reception Room 2115
35 for \$12,606, change order #37 coat rack stub walls and modifications to 3031/3037 for \$970, change
36 order #38 courtroom security interface between AVI and JCI for \$3,170, change order #39 modification
37 for precast bearing to northwest corner of addition for \$2,906, and change order #40 additional drywall
38 and framing for mechanical/plumbing pipes for \$1,002. Motion carried.

39
40 Moved by Mr. Stoffel, seconded by Mr. Bausch to approve Prime Contract (PC) change order #1
41 courtroom railings and attack glass, and PC change order #2 provide steel grilles at counters that were
42 value engineered in Addendum #4 at \$0 cost to the project. Motion carried.

43
44 **CONSTRUCTION SCHEDULE FOR NEXT MONTH**

45 Mr. King presented next month's schedule. Mr. Johnson reported Phase II will start March 1, 2006.

46
47 **UPDATE ON FURNISHING PLANS**

48 Mr. Lewcock presented his reasons for using GSA /State contracts, the projects that he has used
49 GSA/State contracts and how he arrived at the final product selections. Mr. Lewcock reported Kimball
50 would be the prime manufacturer who will supply the casegoods in wood and metal, systems
51 workstations, courtroom and various task seating. Kimball was selected because of the volume discount

1 percentage it can provide. Kimball can produce the wood furnishings per the judges' criteria, the fixed
2 base jury chairs and related pieces, and system furniture that meet the design criteria. Mr. Lewcock
3 explained that each furniture manufacturer has dealerships who are experienced with their products with
4 factory trained installers. Henricksen Dealership, in Milwaukee, was awarded the project and will be
5 responsible for drawings, purchase orders, specifications, coordination of installation and final follow up
6 with the owner and user groups. Mr. Jeremy Lambie, JL Business Interiors, expressed his concern with
7 Committee's decision to not have the courthouse furniture go out for bid. Moved by Mr. Schwartz,
8 seconded by Mr. Stoffel to reaffirm the CABC decision to accept Venture Architect's recommendation to
9 purchase all the CAB furniture and furnishings through either GSA or State of Wisconsin contracts,
10 Kimball Manufacturing for its product quality and volume discount, and Henricksen Dealership to
11 oversee the purchasing and installation of the furniture and furnishing project at a cost of not to exceed
12 \$400,000. Motion carried.

13 14 **PRESENTATION OF COURTHOUSE ARTWORK**

15 Mr. Lewcock and Mr. Conde presented the mural concept for the main lobby of the courthouse addition.
16 Mr. Conde discussed the mural application process. Mr. Miller reported the estimated cost for the mural
17 is approximately \$10,000. Moved by Mr. Sackett, seconded by Mr. Stoffel to approve Mr. Conde's mural
18 concept for the main lobby and choice on the mural application process. Motion carried.

19
20 Mr. Stoffel was excused at 11:20 a.m.

21 22 **DISCUSSION AND ACTION ON NEW NAMES FOR BUILDINGS**

23 Discussion continued regarding new names for the addition and existing courthouse building and it was
24 determined that this issue needs to be further studied and brought back for consideration at the next
25 meeting. Names receiving the most support thus far are as follows: New Building: Washington County
26 Courthouse, Justice Center, or Washington County Justice Center. Current Building: Washington County
27 Courthouse, Administrative Center, or Washington County Government Center.

28 29 **PLANS FOR SIGNAGE**

30 Mr. Johnson requested a work team; working with VJS, to issue a Request for Proposal for signage design
31 and installation. The work team would evaluate proposals and bring back a recommendation to the
32 Building Committee at the next meeting for selection of a vendor. Signage Work Team: David
33 Loomans, Roy Hartmann, Kris Deiss and VJS. Moved by Mr. Sackett, seconded by Mr. Bausch to
34 approve this process. Motion carried.

35 36 **OTHER PROJECT CONCERNS FROM BUILDING COMMITTEE**

37 None.

38 39 **NEXT MEETING DATE**

40 The Courthouse Addition Building Committee will meet on Thursday, February 16, 2006, at 9:00 a.m.

41 42 **ADJOURNMENT**

43 Moved Mr. Sackett, seconded by Mr. Schwartz to adjourn the meeting at 11:37 a.m. Motion carried.

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45
46 DJ:lmd