

# WASHINGTON COUNTY HEALTH DEPARTMENT

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**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) December 20, 2010 in Room 1023 PAC Building**

Members Present: Supervisor Joan Russell, Supervisor Daniel Goetz, Supervisor Melvin Ewert, Supervisor William Meyers, Patricia Hrobsky, Doreen Buntrock, Dr. Laura Radke, and Health Officer Linda Walter

Visitors: Assistant Director/Deputy Health Officer Joni Whitehouse, Supervisor Dennis Myers

Excused: Christian Klemmer

Chairperson Joan Russell called the meeting of the Washington County Board of Health to order at 8:02 a.m. Notice of Posting was given.

### **Minutes from Previous Meeting:**

**Motion** by Melvin Ewert, **Seconded** by Daniel Goetz to approve the minutes of the November 15, 2010 meeting. **Motion Carried.**

### **Update on WIC remodeling project:**

Linda referenced a memo from Doug Johnson summarizing the WIC remodeling project responsibilities. WB Corp won the bid and will start the work this week. The plan completion date of the project is end of January 2011.

### **Action on additional state grant funds to cover authorized WIC remodeling costs:**

**Motion** by Melvin Ewert, **Seconded** by Patricia Hrobsky to transfer up to \$4,999 of additional WIC funds to the outlay line for 1-2 items identified in the remodeling project. This is in addition to the previously approved \$42,000 of WIC outlay. **Motion Carried.** This request will go to the Finance Committee on December 22, 2010.

### **Distribution of Monthly reports:**

The Board reviewed the November YTD Reportable Disease Cases report and Activity Report. Discussion followed.

### **Update on 2011-2014 strategic planning process and review departmental services:**

Linda reported on future plans that include first applying for voluntary national public health accreditation and then maintaining the department's Level II status in the next 5-year state review anticipated in 2013 or 2014. Current department services were reviewed with no changes anticipated at this time. During 2011 the Health Department will be facilitating a maternal child

health services gap analysis. The Health Department plans to utilize the quality improvement tools and methods that its employee have received training on this year through the Wisconsin Initiative for Quality Improvement (WIQI). The WIQI purpose is to assist health departments in preparation for voluntary national accreditation. There are overlapping requirements in both the accreditation process and the mandated five year Department of Health Services Division of Public Health review of statutory and administrative rules responsibilities. The definition of quality improvement in public health that was developed by the Accreditation Coalition and published in the Journal of Public Health Management and Practice in January/February, 2010 states that “quality improvement in public health is a continuous and ongoing effort to achieve measurable improvements in the efficiency, effectiveness, performance, accountability, outcomes and other indicators of quality of services or processes that achieve equity and improve the health of the community.” Linda distributed a draft model that builds upon the previous work done by the Health Department in the areas of strategic planning, community assessment and community health improvement planning.

**Director’s Announcements:**

- a) Progress on 2011 state grants was discussed.
- b) The Public Health Nurse vacancy will be filled by the end of January 2011.

**Chairperson’s Announcements:**

Chairman Russell reported on the recent December 14 County Board meeting.

**Next Meeting & Adjournment:**

The next meeting for the Board of Health is scheduled for January 17, 2010 at 8:00 a.m. in room 1023 of the PAC and will include a closed session for the annual evaluation of Linda Walter, Director/Health Officer. **Motion** by Doreen Buntrock, **Seconded** by Patricia Hrobsky to adjourn at 9:44 a.m. **Motion Carried.**