

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) November 7, 2007

Members Present: Supervisor Charlene Brady, Supervisor David Radermacher, Supervisor Melvin Ewert, Dr. Laura Radke, Pat Hrobsky, Doreen Buntrock, Linda Walter, Director/Health Officer

Also Present: Thomas Sackett, Shari Winter

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 10:35 a.m. Notice of Posting was given.

Minutes from Previous Meeting:

Motion by Doreen Buntrock, **Seconded** by Pat Hrobsky to approve the minutes of the October 3, 2007 meeting. **Motion Carried** with Charlene Brady making a correction on page 2, changing “next meeting scheduled for November 7, 2007 at 10:30 ~~p.m.~~ a.m. in room 1145...”.

Monthly Reports:

The Board of Health reviewed the Health Department Activity and Communicable Disease reports for October 2007 YTD. Linda noted that number of vaccines given increased due to flu campaign. Also she pointed out that the individual WIC Caseload has steadily increased during the year. The communicable disease report is now posted monthly under the HealthCare Partner Resources section of the web page which helps area partners access the information as they need it. Shari also stated the Fire Departments and Sheriff Department use it for teaching at their annual in-services.

Request to approve 2007 outlay for two WIC scales:

Motion by Melvin Ewert, **Seconded** by Doreen Buntrock to approve the request to purchase two WIC scales at \$539 each from WIC grant funds. **Motion Carried.**

Review NALBOH (National Association of Local Boards of Health) resources available:

Linda reviewed with the Board the following NALBOH resources:

- A Booklet entitled “Being an Effective Local Board of Health Member” was handed out to the Board. Linda asked Board to bring this book back with them for future meetings. The introduction and core functions of public health were reviewed today.
- “The Role of Locals Boards of Health in Community Food Safety” – booklet and DVD (30 min). Linda stated that Board members could check these materials out and view on there own but would try to review at a future meeting.
- National Public Health Performance Standards Program (NPHPSP) – a letter was distributed from NALBOH on the launch of the new assessment instruments. Linda advised the Board

that these standardized tools would be utilized in the near future to evaluate the performance and capacity of state and local public health systems.

Tom Sackett added a Supervisor Resource Center will be open soon in the Court House and this type of information would be great to include.

Continuation of discussion concerning assuming agent status for licensed facilities in 2009:

Available fee rates based on the state and 2 other counties were distributed as a first look at possible revenue and costs. More data on the other 39 agent health departments' rates was received after this first draft was distributed last week. The Board agreed the format used was acceptable for comparison and Linda stated she would try to include the new data in that same format for the next meeting or for the January 2008 meeting. Handouts from the revised draft of the PowerPoint presentation previously reviewed by the Board were distributed also. Linda also discussed the state computer data tracking system, FLIP, for licensed facilities. Linda will continue ongoing talks regarding this program with state staff.

Department Director's Announcements:

- October 24th preparedness exercise – Linda thanked Board who came to clinic, 60 employees attended
- Linda gave an update of grant negotiations – complete, but waiting for paper contracts now
- Request for joint grant application with YMCA will go to County Board on November 13th
- Annual influenza campaign-186 employees vaccinated to date
- PCPC request for more information on Comprehensive Plan Chapter VIII recommendation submitted by the BOH – Linda will attend the November 14th meeting to answer questions
- Front lobby remodeling has been completed
- Reclassification request approved by Administrative Services Committee and is being forwarded to the County Board
- Update on Washington County Injury Prevention Coalition Fire Prevention activities – a thank you note from Kewaskum Elementary students was circulated
- Opportunity to apply for another DOT grant for car seats was announced and Linda will bring a request to the December BOH meeting for approval to apply for these funds
- Newspaper articles distributed that featured Health Department services

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for December 5, 2007 at 10:30 a.m. in room 1145 of the PAC. **Motion** by David Radermacher, **Seconded** by Doreen Buntrock to adjourn at 11:46 a.m. **Motion Carried.**