

WASHINGTON COUNTY HEALTH DEPARTMENT

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WASHINGTON COUNTY BOARD OF HEALTH MEETING HEALTH & AGING LIAISON COMMITTEE November 3, 2005

Members Present: Charlene Brady, Delores Kruepke, Ralph Hensel, Pat Hrobsky, and Mary Callan. Excused Absence: Doreen Buntrock.

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 8:33 a.m. Notice of Posting was given.

Minutes From Previous Meetings: Motion by Mary Callan, Second by Ralph Hensel to approve and amend the minutes of the October 6, 2005 meeting. **Motion Carried.**

Monthly Activity Report:

The board reviewed the new cumulative format of the monthly activity report. Bruce Jordan, Public Health Data Specialist, and Shari Winter, Assistant Health Director, were present to answer any questions. A discussion on each section followed. The number of vaccines administered each month and the number of clients vaccinated was added to the report. Charlene Brady requested data on flu vaccinations be added when available. The report is intended to provide a monthly snapshot of department programs. Pat Hrobsky noted next year it would be helpful to see the current and prior year together.

Update on Kraemer Trust:

Chairperson, Charlene Brady and Delores Kruepke attended the Finance Committee meeting when Linda requested that the interest on the Kraemer Trust be paid to the Health Department. The request was denied. Linda briefly discussed plans to bring a proposal to the Board soon requesting use of some of these funds.

Preparedness Resolution update:

Kim Nass, County Attorney, and Linda discussed the resolution and determined that without a request for legislative change a resolution format was perhaps not the most appropriate way to convey the Board of Health and County Board's support of proactive disaster planning. Linda shared a draft letter to municipal officials that she has been working on jointly with Rob Schmid, Emergency Management Coordinator. They will be scheduling meetings with each local jurisdiction to discuss disaster planning including the Health Department's mass clinic plan. Health Department staff has been meeting individually with school personnel from the 5 schools designated as registration sites in the mass clinic plan.

Director's Announcements:

- Training/Meetings: On November 2, 2005 seven Health Department people attended the 2nd Annual CPAC Preparedness Plan conference. Today, the Quad County Health Educator is conducting a Tabletop Exercise with staff without the Director and Assistant Director to emphasize the need for staff to be prepared for all roles. Rob Schmid, Ken

Miller, and Linda attended a preparedness briefing called by Milwaukee Mayor Barrett on October 4th.

- A letter was sent out to all schools in Washington County endorsing the intent of the Child Nutrition Reauthorization Act of 2004. U.S. Congress established a new requirement that all school districts with a federally funded school meals program develop a Wellness Program. The letter included several resources that are available to assist schools in their planning. Charlene Brady shared handout materials from a Nutrition Wellness meeting she attended in Germantown on the topic.
- Preliminary costs for changing to Nextel cell phone service were discussed. The Board agreed to support additional costs in future if necessary. A change will not impact the 2006 budget.
- The three rooms constructed in the waiting room area, R1145, have been completed and will be utilized for private clients interviews. Linda commended Facility Maintenance for their efforts.
- A Thank You note received from Red Cross in the help of Katrina effort was circulated.
- A Thank You note for The Washington County Injury Prevention Coalition "Walk This Way" event school program that took place October 5th was reviewed.
- One full time Public Health Nurse position is still vacant.
- Media articles that have been published since the last meeting were discussed.
- November 10th is the last day scheduled for Washington County Employee Flu Clinics. Information is available on PACKET.
- Consolidated grant contract objective negotiations is ongoing and final sign off is expected by the end of November.
- Linda discussed the need to evaluate the 2000-2005 strategic plan and develop the next 5-year plan for the Health Department. As previously done, the Health Department staff will start the process. Specific dates have not been set for this yet.

Next Meeting & Adjournment: The next meeting for the Board of Health is scheduled for December 1, 2005 at 8:30 a.m. in room 1000A of the PAC. Next meeting members were asked to bring their calendars to reschedule the April and September, 2006 meetings due to identified conflicts. **Motion** by Mary Callan; **Second** by Charlene Brady to adjourn at 10:08 a.m. **Motion Carried.**