

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) October 1, 2008

Members Present: Supervisor Charlene Brady, Supervisor Melvin Ewert, Supervisor William Meyers, Supervisor Joan Russell, Pat Hrobsky, Director/Health Officer Linda Walter
Excused: Doreen Buntrock, Dr. Laura Radke, Christian Klemmer

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 1:33 p.m. Notice of Posting was given.

Minutes from Previous Meeting:

Motion by William Meyers, **Seconded** by Mel Ewert to approve the minutes of the September 3, 2008 meeting. **Motion Carried.**

Request to increase hours for 2 part time WIC employees:

Due to increasing caseload and changing responsibilities with the implementation of the new WIC food package Carol Birkeland, WIC Supervisor, has requested to increase the hours of two part time positions - Program Assistant and Dietetic Technician from .5 FTE to .75 FTE. These positions are grant funded and no levy funds are being requested. **Motion** by Mel Ewert, **Seconded** by Pat Hrobsky to approve request of increase of hours for 2 part time WIC employees and forward to finance. **Motion Carried.**

Request to apply and accept a Department of Transportation (DOT) grant for up to \$4,000:

Motion by Mel Ewert, **Seconded** by Joan Russell to apply and accept up to a \$4,000 grant from the DOT to purchase car seats. **Motion Carried.**

Update on obesity coalition – Healthy People Project of Washington County (HPPWC):

Linda gave an update on the obesity coalition, Healthy People Project of Washington County and discussed their 2008 Worksite Farmer's Project conducted with West Bend Mutual Insurance Company, Signicast Corporation and Aurora Health Care in Hartford. The coalition recently completed a 12 month training course through the Healthy Wisconsin Leadership Institute's Community Teams Program. The Leadership Institute provides training and technical assistance to teams across the state to build leadership capacity for addressing issues their communities identified as critical to improving health. Obesity with the component parts of nutrition and physical activity is 1 of 3 priority areas identified in the *2006-2010 Washington County Community Health Improvement Plan (CHIP)*. The Healthy Wisconsin Leadership Institute Community Teams Program is a joint program of the University of Wisconsin School of Medicine and Public Health and the Medical College of Wisconsin. HPPWC members include: John Duwell, West Bend Mutual Insurance Company; Chad Feltz, West Bend Mutual Insurance Company; Jennifer Fleischman, West Bend Clinic; Mike Hermann, Hartford Park, Recreation and Forestry Department; Kristen Hosking, Aging and Disability Resource Center of Washington

County; Aaron Schmidt, Kettle Moraine YMCA; Kristi Lawrence, West Bend Joint School District #1; Jackie Maynard, West Bend Park, Recreation and Forestry Department; Sharon Reichert, Regal Ware Inc.; Sara Siwy, Community Memorial Hospital; Jennifer Tarantino, Aurora Health Care; Renee Vertin, UW-Extension; and Shari Winter, Washington County Health Department. The HPPWC working through the Kettle Moraine YMCA were recently selected to participate in Activate America: Pioneering Healthier Communities which is a cooperative agreement with the Centers for Disease Control and Prevention (CDC) and the YMCA's national effort to provide opportunities for all people to improve their health and well being. Washington County is 1 of 92 communities nationwide to participate in this initiative focused on collaborative engagement with community leaders, environmental influence on health and well being and the role public policy plays in sustaining change. Members of the HPPWC team and community leaders are participating in the 5th Annual Activate America Conference in Crystal City, Virginia December 10-12.

Request to apply for grant from DPH Wisconsin Physical Activity and Nutrition Program (WI PAN) for \$10,000 - \$30,000 when available:

Motion by Pat Hrobsky, **Seconded** by William Meyers to approve request for permission to apply for a grant from WI PAN for \$10,000 - \$30,000 when available and forward to finance. **Motion Carried.** The Health Department will continue to be a collaborative partner with the HPPWC to leverage funding, provide resources and meet the common goals of improved health for all. The final request for proposals (RFP) is not available yet and a short turn around time is anticipated.

Request to apply for DATCP grant up to \$4,500 for 2009 prescription drug clean sweep(s):

Motion by Joan Russell, **Seconded** by Mel Ewert to apply for DATCP grant up to \$4,500 for 2009. **Motion Carried.**

Request to use outlay from preparedness grants:

Motion by Pat Hrobsky, **Seconded** by William Meyers to approve request to use outlay from Preparedness grants up to \$19,000 to purchase a specialty refrigerator for vaccines meeting USP-Quality storage conditions, a procedure chair for immunization clinic and hand held radios. **Motion Carried.**

Discuss Joint MOU with Ozaukee, Washington, Waukesha Counties for HIV Partners Notification Services:

Linda gave an overview of the Health Department responsibilities and requirements for the HIV Notification Services Memorandum of Understanding (MOU) between counties.

Monthly Reports –Communicable Disease and Activities:

The Board of Health reviewed the Health Department Activity report for August 2008 YTD. The September data was not available in time for this meeting. Pat Hrobsky complimented the Health Department on data given in annual report and monthly reports as it helps others see what we do.

Director's Announcements:

- Linda gave a brief update on 2009 consolidated grants
- Update on staffing level - a .5 PT nurse position still remains open
- Linda read a memo from Robert Harris, SE Regional DPH/DHS Director stating it was impossible for the regional offices to meet the goal of having every high risk licensed

facility inspected annually. He asked if there was interest from any local health departments in discussing becoming an agent of the state for these services. Linda did respond to his email asking about possible start up funds which were mentioned in the email. Linda stated that she was not surprised, since in its first year of assisting the state DHS regional offices with inspections of low risk facilities, the Health Department found that only 1/3 of the 69 facilities assigned under the Limited Agent contract had a site visit within the previous 12 months from the state inspectors and some much longer. Linda added, in the phone survey conducted in spring of this year 61% of the 400 respondents said they would go less often to a restaurant if there was no yearly inspection. The Board of Health asked Linda to contact Robert Harris to set a time to have him address the Board on this issue. Linda stated she had emailed the Journal Sentinel to notify them the September 7th article, *State lags in checking restaurant cleanliness*, was not correct in reporting that Washington County has a local licensed facility inspection program. She clarified that the state is responsible to inspect the 550 licensed facilities in Washington County and that Health Department started contracting to inspect 69 low risk facilities in 2007 as a means of evaluating the services and resources needed to provide a local program.

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for November 5, 2008 at 10:30 a.m. in room 1145 of the PAC. **Motion** by Pat Hrobsky, **Seconded** by Mel Ewert to adjourn at 2:55 p.m. **Motion Carried.**