

# WASHINGTON COUNTY HEALTH DEPARTMENT

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**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) August 12, 2009**

Members Present: Supervisor Charlene Brady, Supervisor Melvin Ewert, Supervisor William Meyers, Supervisor Joan Russell, Doreen Buntrock, Patricia Hrobsky, and Health Officer Linda Walter

Visitors: County Attorney Kimberly Nass, Assistant Director Shari Winter, Environmental Health Specialist Margaret Anderson

Excused: Dr. Laura Radke, Christian Klemmer

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 10:30 a.m. Notice of Posting was given.

### **Minutes from Previous Meeting:**

**Motion** by William Meyers, **Seconded** by Patricia Hrobsky to approve the minutes of the June 3, 2009 meeting. **Motion Carried.**

### **2010 Budget Proposal:**

Linda distributed the 2010 budget books and reviewed the county's budget process timeline. The Health Department budget will be reviewed on October 1, 2009 at 9 a.m. by the Finance Committee and Board members are encouraged to attend that meeting. Final County Board approval will be on November 5<sup>th</sup> at 7 p.m.

Linda reviewed the 2010 budget proposal. Staffing changes result in a sum total increase of 1.25 FTE's within the allotted base budget funds which is 1% above the 2009 approved levy. One grant funded full time position will not be funded for 2010. One part time WIC position is requested and entirely funded by WIC grant dollars. The other changes and additions are a result of the expanded Environmental Health services approved at the June County Board meeting. Additional revenue is projected and no additional levy funds are requested for these services. After discussion, **Motion** made by Doreen Buntrock, **Seconded** by Patricia Hrobsky to approve and accept the budget proposal as presented including out of state travel, service fees and requested staffing changes. **Motion Carried.** The base budget is at the recommended levy level and thus does not include decision items.

### **Food Safety and Recreational Licensing code:**

County Attorney Kim Nass presented a 1<sup>st</sup> draft of the 2009 ordinance for Food Safety and Recreational Licensing services. The current County Code Chapter 8: Human Health Hazards will be divided into 2 sections to include the new Environmental Health services. After discussion, it was determined that draft 2 will be discussed at the September 2<sup>nd</sup> Board meeting and if necessary a final draft could be reviewed at the October 7<sup>th</sup> Board of Health meeting. This

will allow more time for Board review and for Attorney Nass to incorporate items discussed or recommended by the Board. The proposed code was submitted for the September County Board agenda but can be held over until the October County Board meeting if necessary.

**H1N1 planning update – Public Health Emergency Response grant:**

The state DPH has notified all local health departments that a new grant for Public Health Emergency Response (PHER – H1N1 Supplemental Funding) for pandemic influenza planning and response is being applied for by the state for local health department use. The grant period begins August 1, 2009, but, because of the short turnaround time for the state grant application to the CDC local health department contracts are not yet available. Supplemental funding to the PHER is anticipated by DPH for local health departments' use in the H1N1 vaccine campaign. Linda asked the Board for approval to accept PHER grant monies when available. **Motion** made by Melvin Ewert, **Seconded** by Joan Russell to approve accepting the announced \$34,515 for PHER in Washington County and forward on to County Board for review. **Motion Carried.**

**Monthly reports:**

The Board of Health received the July YTD Health Department Activity report and Communicable Disease report. Reflection of change in numbers of Influenza Novel virus was due to changes in state reporting requirements. Linda discussed the expected vaccine availability this fall and that two vaccines would be given and that it is likely that 2 doses of the H1N1 vaccine would be recommended. Supplies are expected to come from Strategic National Stockpile to support distribution of the H1N1 vaccine including needles, syringes and alcohol swabs.

**Director's Announcements:**

- July 7<sup>th</sup> CRI exercise at West Bend Mutual went well and State DPH observers offered positive comments.
- September 29<sup>th</sup> Healthy Wisconsin Communities Conference – Healthy People Project of Washington County Coalition is presenting in a breakout session featuring 3 community partnerships for health promotion – Shari Winter, Health Department Assistant Director, and Paul Roback, Washington County UW-Extension Community Development Educator will represent the coalition.
- July 22<sup>nd</sup> midyear consolidated grant review was completed and went well.
- Lighten Up Wisconsin will again offer a 100 day challenge starting September 15<sup>th</sup> for participants who registered in January. The Health Department had 2 teams participate. This web based wellness program will be featured at the October 21<sup>st</sup> Washington County Economic Development seminar series on “Building a Healthy Workforce”. Anyone interested in attending can contact EDWC at 262-335-5769.

**Next Meeting & Adjournment:**

The next meeting for the Board of Health is scheduled for September 2, 2009 at 10:30 a.m. in room 1145 of the PAC. **Motion** by Bill Meyers, **Seconded** by Melvin Ewert to adjourn at 12:30 p.m. **Motion Carried.**