

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) August 16, 2010 in Room 1023 PAC Building

Members Present: Supervisor Joan Russell, Supervisor Daniel Goetz, Supervisor Melvin Ewert, Doreen Buntrock, Patricia Hrobsky, Dr. Laura Radke, and Health Officer Linda Walter
Visitors: Assistant Director/Deputy Health Officer Joni Whitehouse
Excused: Supervisor William Meyers, Christian Klemmer

Chairperson Joan Russell called the meeting of the Washington County Board of Health to order at 8:04 a.m. Notice of Posting was given.

Minutes from Previous Meeting:

Motion by Mel Ewert, **Seconded** by Dan Goetz to approve the minutes of the July 19, 2010 meeting. **Motion Carried.**

2011 budget proposal:

Linda reviewed the 2011 budget notes with the Board of Health. A base budget without any requests for new employees was presented. Discussion followed on outsourcing and future new revenue opportunities. New future billable services will not be cost effective without an electronic or computerized billing solution. The 2010 financial condition, the 5 strategic goals, mission, 2010 accomplishments and 2011 goals were reviewed. The revised user fees and out of state travel requests were reviewed and approved. The second step of the state fee schedule for licensed facilities goes into effect for the July 1, 2011 to June 30, 2012 license year. The first and second step increases of the state fee schedule were presented as part of the new service request approved by the County Board last year in May 2009. The Board requested that it be clarified in the budget materials that the second step is what the state will be charging next year.

Dr. Radke Laura was excused at 9:10 a.m.

After discussion, **Motion** made by Doreen Buntrock and **Seconded** by Mel Ewert to forward the proposed budget as presented to Administration. **Motion Carried.**

The Health Department's budget portion of the Administrator's Budget is scheduled for review by the Finance Committee on Friday, October 1st at 8:30 am in the Government Center Room 2024. Chairman Russell reminded the members if anyone has any concerns before that time to contact Linda and encouraged all to attend that meeting to show support.

DOT minor grant application for \$4,000:

Motion by Mel Ewert, **Seconded** by Pat Hrobsky to approve applying for the Department of Transportation car seat safety grant in the amount of \$4,000. **Motion Carried.** This grant helps provide child car safety seats, installation materials and education for clients who are income eligible to receive them. This will be the third year this grant has been applied for.

Review of Outlay previously approved:

Motion by Dan Goetz, **Seconded** by Doreen Buntrock to use \$1,000 of previously approved grant outlay to purchase a ceiling mounted AV projector for Room 1145 instead of the originally approved high capacity fax machine which is no longer available. **Motion Carried.**

Review of Monthly reports:

The Board received the July YTD Reportable Disease Cases report. Discussion followed.

Announcements:

- 2010-2011 County Directories were distributed to non-supervisor members
- September is Preparedness month and new magnets from the Volunteer Center and Citizen Corps were distributed which list response agency phone numbers and a list of suggested supplies to have on hand for emergency situations

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for **September 20, 2010 at 8:00 a.m.** in room 1023 of the PAC. **Motion** by Pat Hrobsky, **Seconded** by Mel Ewert to adjourn at 9:40 a.m. **Motion Carried.**