

# WASHINGTON COUNTY HEALTH DEPARTMENT

333 E. Washington St., Suite 1100 - West Bend, WI 53095 - 262-335-4462 - Fax 262-335-4463 www.co.washington.wi.us/chn

**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) August 15, 2007

Members Present: Supervisor Charlene Brady, Supervisor David Radermacher, Supervisor Melvin Ewert, Pat Hrobsky, Doreen Buntrock, Linda Walter, Director/Health Officer  
Members Excused: Dr. Laura Radke

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 10:30 a.m. Notice of Posting was given.

**Minutes From Previous Meeting:** Motion by Doreen Buntrock, **Seconded** by Pat Hrobsky to approve the minutes of the July 18, 2007 meeting. **Motion Carried.**

**Presentation of report prepared by John Thresher on behalf of his client, the Highway J Citizen Group, concerning groundwater in Ackerville:** Mr. Thresher made a presentation of the materials previously mailed to the Board. No action taken.

### **2008 Budget Proposal:**

The Board reviewed the User Fee schedule. Linda suggested an increase in price for loan closet items. Discussion followed on raising loan closet fees or eliminating the service. A motion to keep the loan closet and reevaluate next year was **Moved** by Pat Hrobsky, **Seconded** by Doreen Buntrock. **Motion Carried** 4 to 1 – Brady, Ewert, Hrobsky, Buntrock, yes – Radermacher, no.

A **Motion** was made by Pat Hrobsky, **Seconded** by Doreen Buntrock to increase per item price from \$5.00 to \$10.00 and the wheelchair price from \$30.00 to \$35.00 plus other suggested revenue discussed. **Motion Carried.**

A **Motion** was made by Doreen Buntrock, **Seconded** by Pat Hrobsky, to approve the 2008 user fee schedule as presented. **Motion Carried** 4 to 1 – Brady, Ewert, Hrobsky, Buntrock, yes – Radermacher, no.

Out of State travel request were discussed by Linda. **Moved** by Pat Hrobsky, **Seconded** by Doreen Buntrock to approve out of state training opportunities. **Motion Carried.**

The Board reviewed the 2008 requested budget which was 16.64% above the base budget. Decision items included:

- 1 full time Public Health Nurse Supervisor position
- 1 part time Public Health Nurse position
- Public Health Nurse overtime
- Operating expenses above base budget level

A **Motion** was made by David Radermacher, **Seconded** by Melvin Ewert to eliminate the Public Health Supervisor position and part time Public Health Nurse position from the 2008 budget request. **Motion Failed** 2 to 3 - Ewert and Radermacher, yes – Brady, Hrobsky and Buntrock, no

A **Motion** was made by Doreen Buntrock, **Seconded** by Melvin Ewert to eliminate the Public Health Nurse Supervisor position and submit the other decision items for consideration in the 2008 budget. **Motion Carried** 4 to 1 - Brady, Ewert, Hrobsky, Buntrock, yes – Radermacher, no.

Linda reviewed the projected 2007 financial condition and the 2008 goals including the 5 strategic goals.

**Proposal to construct drywall partition in front lobby and modify lobby counter:**

Linda received a quote from facility maintenance for \$1,550 to construct a wall with a door and make modifications to the front lobby desk counter to increase privacy for the workstation. She stated there are funds available in the 2007 budget for this. The construction of the wall will allow loan closet items to be stored closer to the workstation and decrease time away from the front desk in providing this service. A **Motion** was made by Melvin Ewert, **Seconded** by Doreen Buntrock to make the modifications not to exceed \$1,550 with the speculation that the modifications would not interfere with future use of the space should the loan closet be discontinued. **Motion Carried.**

**Monthly Reports:**

The Board of Health received the Health Department Activity report and Communicable Disease report for July 2007.

**Department Director's Announcements:**

- Research article on restaurant inspections previously distributed was held over for discussion at a later meeting.
- There is a website link on the County's website regarding beach testing results for all Wisconsin beaches.

**Next Meeting & Adjournment:**

The next tentative meeting for the Board of Health is scheduled for September 5, 2007 at 1:00 p.m. in room 1145 of the PAC. The Board will discuss a regular scheduled time when all Board members are present for future meetings. **Motion** by Doreen Buntrock, **Seconded** by Pat Hrobsky to adjourn at 11:55 a.m. **Motion Carried.**