

# WASHINGTON COUNTY HEALTH DEPARTMENT

333 E. Washington St., Suite 1100 - West Bend, WI 53095 - 262-335-4462 - Fax 262-335-4463  
www.co.washington.wi.us/chn

**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) July 19, 2010 in Room 1023 PAC Building**

Members Present: Supervisor Joan Russell, Supervisor Melvin Ewert, Christian Klemmer, Doreen Buntrock, County Board Chairperson Herbert Tennes and Health Officer Linda Walter  
Visitors: Assistant Director/Deputy Health Officer Joni Whitehouse  
Excused: Supervisor William Meyers, Patricia Hrobsky, Dr. Laura Radke, Supervisor Daniel Goetz

Chairperson Joan Russell called the meeting of the Washington County Board of Health to order at 12:02 p.m. Notice of Posting was given. A quorum was present.

### **Minutes from Previous Meeting:**

**Motion** by Doreen Buntrock, **Seconded** by Christian Klemmer to approve the minutes of the May 17, 2010 meeting. **Motion Carried.** The meeting scheduled on June 21, 2010 did not establish a quorum.

### **2011 department budget discussion and preparation:**

Linda presented the Board with an overview of givens and unknowns concerning 2011 budget preparations. She stated no additional Health Department positions will be requested for 2011. No announcement on possible wage increases has been made to date. A draft handout comparing previous year's user fees and possible areas for increases if necessary were discussed and reviewed. Linda expressed concern that additional fees could create barriers to client services. There was a discussion concerning pros and cons of charging an administrative fee for vaccines. The Vaccine for Children's Program does not allow any child to be turned away because they cannot or will not pay an administrative fee. Outsourcing was also discussed. A possible area of new revenue may be assuming agent status for the Department of Agriculture food safety program in the future. Linda stated 2011 was too soon to consider more new services but since the same food code is used for both programs that it might be a cost effective future topic to consider. She told the Board that it is anticipated that health insurance costs will be flat next year which will help in the upcoming budget process. The County's budget calendar was reviewed and both Linda and Chairman Russell asked the Board members to consider showing their support by attending the Finance Committee budget hearing when the 2011 proposal gets to that point. The exact date is not known yet.

### **Review of Monthly reports:**

The Board received the June Health Department Activity and Communicable Disease reports.

### **Director's Announcements:**

- The FSRL 2010-2011 license renewals were due June 30 with a late fee automatically applied by the state computer program as of 12:01 am July 15<sup>th</sup>. Linda noted a few vendors

are still outstanding. Anyone who has not paid by August 15, 2010 is considered operating without a license and another fine will be charged and steps to close the business will be initiated. Multiple attempts have been made to contact any license holder(s) who have not responded yet.

- The July 15<sup>th</sup> car seat safety event was a success with 28 car seat safety checks completed.
- The Breastfeeding Coalition will be present at the county fair this year with a “Rock and Relax” theme to provide support and an area for breastfeeding moms.
- Three Health Department employees will participate at the fair this year by working a shift at the County booth.
- Recent media articles concerning the Health Department were displayed for review. Joni Whitehouse discussed the Survey of the Health of Wisconsin (SHOW) which is a research project through UW-Madison School of Medicine and Public Health that will be visiting Washington County in July/August. The Health Department recommends citizens consider participation if randomly contacted.
- Mid-year grant reporting is completed.
- Governor Doyle and DPH lifted the Wisconsin Public Health Emergency Declaration related to the 2009 H1N1 influenza virus early in July.
- Kate Heineke, Public Health Nurse participated last week in a preparedness tabletop exercise entitled “Long Term Power Outages” in Ozaukee County with the Emergency Manager and other local participants.

**Next Meeting & Adjournment:**

The next meeting for the Board of Health is scheduled for **August 16, 2010 at 8:00 a.m.** in room 1023 of the PAC. **Motion** by Doreen Buntrock, **Seconded** by Christian Klemmer to adjourn at 1:21 p.m. **Motion Carried.**