

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) June 20, 2011 in Room 1023 PAC Building

Members Present: Supervisor Joan Russell, Supervisor Daniel Goetz, Doreen Buntrock, Dr. Laura Radke, and Health Officer Linda Walter

Excused: Supervisor Melvin Ewert, Supervisor William Meyers, Christian Klemmer, Patricia Hrobsky

Visitors: County Board Chairman Herb Tennies

Supervisor Joan Russell called the meeting of the Washington County Board of Health to order at 8:08 a.m. Notice of Posting was given.

Minutes from Previous Meetings:

Motion by Daniel Goetz, **Seconded** by Laura Radke to approve the minutes of the April 25, 2011 meeting. **Motion Carried.**

Outlay proposal request – purchase 2 Sheriff Department vehicles for Environmental Health services:

Motion by Doreen Buntrock, **Seconded** by Laura Radke to approve outlay purchase proposal for two Sheriff Department vehicles for Environmental Health services. **Motion Carried.** Finance Committee approved previously at June 1, 2011 meeting.

Preliminary 2012 budget discussion (fees, position changes, anticipated grant fund reductions, etc.):

Joan Russell noted 2012 will be a challenging budget year and if any Board members had any suggestions and ideas for the 2012 budget process they should relay their ideas to Linda. Discussion followed.

Next month Margaret Anderson, Environmental Health Supervisor will update the Board on the Food Safety and Recreational Licensing and other environmental services.

A draft user fee schedule was distributed with no existing fee changes, however; there was an additional Food Handler Class fee added to the schedule. It was noted this is not a certified food manager course. The fee was set at \$10 per individual and is a voluntary class only.

Ozaukee County Health Department is transitioning to its own WIC project effective July 1, 2011 as previously reported. The transition is anticipated to be seamless for clients and will be accomplished within the existing 2011 grant budget.

The Board will meet in August to receive the 2012 budget proposal. At this time, August 22nd and 29th are the dates designated for discussion and approval.

Distribution of Monthly reports:

The May 2011 Health Department Reportable Disease Cases report and Activity Report were distributed.

Joan suggested, with the backing of the Board of Health, Linda submit a letter to the media concerning the benefits of increasing fruits and vegetables from local farmer's market.

Director's Announcements:

- a) Media articles available for review
- b) Distribution of the Wisconsin Counties Association's May journal article concerning the County Health Rankings featuring Washington County
- c) Linda and Kate Heinecke, PHN, did a preparedness presentation at the Business Recovery Planners Association of Southeastern Wisconsin on May 10th concerning Points of distribution (PODs) based on the previous exercise done with West Bend Mutual Insurance Company.
- d) Linda reported on the June 15th City Readiness Initiative full scale regional exercise. Dr. Radke also participated at another site.
- e) A pilot project at Decorah Elementary school was held May 12th to encourage children to ride their bikes or walk to school. The Washington County Injury Prevention Coalition, the West Bend Police Department and the Healthy People project of Washington County teamed up to have students sign a "Get Fit Pledge" and participate in safety activities and prevention education. A total of 67 children participated with 40 riding a bike or walking to school for 4 weeks.
- f) Copy of well testing letter for Town of Trenton distributed.
- g) Linda handed out the Board of Health meeting calendar dates for the rest of 2011 and will mail this out with the minutes.

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for July 18, 2011 at 8:00 a.m. in room 1023 of the PAC. **Motion** by Doreen Buntrock, **Seconded** by Daniel Goetz to adjourn meeting at 9:15 a.m. **Motion Carried.**