

WASHINGTON COUNTY HEALTH DEPARTMENT

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Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE)

June 6, 2007

Members Present: Supervisor Charlene Brady, Supervisor David Radermacher, Supervisor Melvin Ewert, Pat Hrobsky, Linda Walter, Director/Health Officer

Members Excused: Doreen Buntrock, Dr. Laura Radke

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 08:30 a.m. Notice of Posting was given.

Minutes From Previous Meeting: Motion by Melvin Ewert, **Seconded** by Pat Hrobsky to approve the minutes of the May 2, 2007 meeting. **Motion Carried.**

Monthly Reports:

The Board reviewed the Health Department Activity and Communicable Disease reports for May, 2007. Linda discussed current activity levels regarding management of two unrelated TB cases with the Board. Linda reported that prioritization of other activities occurred and again demonstrated the need for surge capacity of employees. Discussion followed on two new categories added to the Public Health Nursing and the Environmental Health section on the Activity Report. All data for the Generalized Public Health Nursing section is now being retrieved from the SPHERE state system as opposed to the department's Lotus Notes system so comparison to previous year data needs to be done with that in mind. The Public Health Data Specialists, Bruce Jordan, continues to work towards data indicators that are meaningful and will be available on a future agenda to discuss the changes occurring.

Administrative Secretary/Financial Clerk Position Reclassification:

A written proposal to reclassify the current Administrative Secretary/Financial Clerk position was presented and discussed. A motion was made to forward the proposal for reclassification of the position with a new job description to the Human Resources Department per county protocol. **Moved** by David Radermacher, **Seconded** by Melvin Ewert. **Motion Carried.**

2008 Budget Position Requests:

The following personnel requests for inclusion in the 2008 budget were made and discussed:

- One 75% part time Public Health Nurse
- One full time Public Health Nurse Supervisor

Linda asked for a motion to support including the two new personnel requests in the preparation of the 2008 budget. **Moved** by David Radermacher, **Seconded** by Pat Hrobsky to include requests for one 75% part-time Public Health Nurse position and one full-time Public Health Nurse Supervisor in the 2008 budget preparation materials. **Motion Carried.**

Resolution to retain WIC programs in the State Department of Health Services:

There is a proposed reorganization at the state level that would remove WIC services from the Division of Public Health and locate them in the new proposed Department of Child Welfare. Linda read a resolution opposing this change and asked for support from the Board to retain the administration of the WIC program in the new proposed State Department of Health Services which will include state level public health. **Moved** by Melvin Ewert, **Seconded** by Pat Hrobsky to forward resolution to state for retention of the Special Supplemental Nutrition Program for Women Infants and Children (WIC) programs within the Wisconsin Department of Health Services. **Motion Carried.**

DVD Presentation: “The Role of Local Boards of Health in Promoting Safety”:

Due to time constraints, the Board decided to review the DVD presentation at the July meeting.

Discussion and review of current Environmental Health Services and those proposed in 2006-2010 Strategic Plan:

Margaret Anderson, Environmental Health Specialist, provided an update for the Board on the status of the new Limited Agent services and the DNR well testing services initiated January 2007. She reviewed the process and components of the inspection process. Linda provided a document prepared by the Public Health Data Specialist comparing a variety of data available by jurisdiction as background information for the ongoing evaluation of expanded environmental health services the Health Department is proposing to provide by 2010. The document was briefly reviewed and the board was asked to bring back any questions they might have after more specific review.

Director’s Announcements:

- A thank you note from the juvenile detention center was read to the Board regarding a recent presentation done by the Public Health Nurses.
- Media articles related to tuberculosis were distributed.
- Margaret Anderson, Environmental Health Specialist will be serving on Planning & Parks Clean Sweep committee and she has provided them with a letter of support from the Health Department. Margaret mentioned she had received a call from a citizen in response to a recent newspaper article on the need for additional clean sweep activities that permit safe disposal of both over the counter and prescription medications. The Board discussed potential impacts on ground water and asked Margaret to mention to the Clean Sweep Committee.

Next Meeting & Adjournment: The next meeting for the Board of Health is scheduled for July 18, 2007 at 10:30 a.m. in room 1145 of the PAC. The following meeting will be August 15, 2007 at 10:30 a.m. **Motion** by Pat Hrobsky, **Seconded** by Melvin Ewert to adjourn at 10:24 a.m. **Motion Carried.**