

# WASHINGTON COUNTY HEALTH DEPARTMENT

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**Mission: Promote Health \* Prevent Disease \* Protect the Public**

## **WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) April 19, 2010**

Members Present: Supervisor Charlene Brady, Supervisor Melvin Ewert, Supervisor William Meyers, Patricia Hrobsky, Supervisor Joan Russell, Christian Klemmer, Dr. Laura Radke and Health Officer Linda Walter

Visitors: Assistant Director/Deputy Health Officer Joni Whitehouse, Environmental Health Supervisor Margaret Anderson, County Board Chairman Herb Tennes, Betsy Wilcox from the Volunteer Center of Washington, Mike Krueger from Lifestar Emergency Medical Services LLC, Paul Wolf from the Fire Chief's Emergency Medical Services Committee and Allenton Volunteer Fire Department and Kim Marggraf from the Washington County Chapter of the Red Cross.

Excused: Doreen Buntrock

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 12:02 p.m. Notice of Posting was given.

Introductions were made for the invitees.

### **Minutes from Previous Meeting:**

**Motion** by William Meyers, **Seconded** by Melvin Ewert to approve the minutes of the March 15, 2010 meeting. **Motion Carried.**

### **Presentations of commendations to community partners for H1N1 participation:**

Linda read 2009 Resolution 80 – *Recognition of Washington County Volunteers During National Volunteer Week* that will be presented to the County Board tomorrow for approval and gave some history behind the Board of Health's sponsorship of the resolution. Charlene Brady then recognized ten local agencies with commendations requested and received from the Governor's office by the Board of Health in appreciation for those organizations partnering with Washington County Health Department during the H1N1 pandemic response. Those present to receive a plaque were Paul Wolf representing Allenton Volunteer Fire Department –Emergency Medical Services (EMS) and the Washington County Fire Chief's Association EMS Committee, Kim Marggraf representing The Washington County Chapter of the American Red Cross, Betsy Wilcox representing the Volunteer Center of Washington County and Mike Krueger representing Lifestar Emergency Medical Services LLC. Linda added her appreciation for the assistance and support received from everyone during the Health Department's response to the pandemic. She thanked them all and said the people and their willingness to help one another was what made Washington County a good place to live and work.

### **Review of Monthly reports:**

The Board reviewed the March Health Department Activity report and Communicable Disease report. Linda noted that in the future some modifications would be made to the report in the area of Environmental Health Services.

**Update on agent status services:**

Environmental Health Supervisor, Margaret Anderson was present to give the Board an update on the transition to full agent status services from limited agent with the new license year. Jim Kaplanek from Division of Public Health was here on March 31<sup>st</sup> and reviewed the Health Department's policy and procedure manual for the food safety and recreational licensing services (FSRL). Discussion with questions followed. The contracts are in process of being signed and effective April 15<sup>th</sup> the Washington County Health Department will license any new facilities with a one time 15 month license and collect the license fees. Routine inspections will start after the license applications are mailed out in May and the new licenses effective July 1, 2010 – June 30 2011 are issued. The Health Department has hired the positions authorized previously and the Environmental Health Program is fully staffed. The state DPH has provided several trainings and will continue to provide technical assistance as needed. The \$10,000 of start up funds is being processed. An introductory letter will be mailed out shortly to all facility operators before the application materials are mailed in May to answer questions and avoid any potential confusion during the first transition year. All renewal licenses fees are due by June 30, 2010. The Health Department is following the same guidelines and calendar as the state program does. Margaret noted that personnel from the state FSRL program would be available this Thursday to train Health Department staff on the state data system, Health Space, which generates the local application materials and licenses.

**Director's Announcements:**

- Linda presented a plaque to Supervisor Charlene Brady in recognition of her 6 years of service on the Board of Health as its chairperson.
- The proposal for the WIC positions approved by the Board last month will be going to the County Board tomorrow for approval.
- Linda announced the pharmaceutical Clean Sweep collection day held this past weekend on Saturday, April 17<sup>th</sup> was a success and had a good turnout. Next month she will have the statistics on the project.
- The annual Washington County Injury Prevention event, Every 15 Minutes which is a mock alcohol crash is set for this week in Kewaskum on April 22<sup>nd</sup> and 23<sup>rd</sup>.
- A save the date invite for Mark Fenton's presentation on Wednesday, May 19<sup>th</sup> and Thursday, May 20<sup>th</sup>, was given to the Board. An RSVP is required.
- Linda has been asked to present the local findings of the 2010 County Rankings on June 7<sup>th</sup> by the Economic Development of Washington County health subcommittee which she is a member of.
- The space needs of the PAC continue to be looked at by the County Administration. Linda is participating in meetings to discuss the Health Department's needs which include modifications for the WIC program to allow privacy for clients.

**Next Meeting & Adjournment:**

The next meeting for the Board of Health is scheduled for May 17, 2010 at 12:00 p.m. in room 1023 of the PAC. **Motion** by William Meyers, **Seconded** by Christian Klemmer to adjourn at 1:25 p.m. **Motion Carried.**