

WASHINGTON COUNTY HEALTH DEPARTMENT

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WASHINGTON COUNTY BOARD OF HEALTH MEETING HEALTH & AGING LIAISON COMMITTEE

April 13, 2006

Members Present: Charlene Brady, Delores Kruepke, Pat Hrobsky, and Doreen Buntrock
Excused Absence: Mary Callan, Ralph Hensel

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 8:30 a.m. Notice of Posting was given.

Minutes From Previous Meetings: Motion by Doreen Buntrock, **Seconded** by Delores Kruepke to approve the minutes of the March 2, 2006 meeting. **Motion Carried.**

2005 Health Department Annual Report:

The board reviewed the department's 2005 Annual Report. Linda will present a summary to the County Board in May. The report was accepted as presented.

2006-2010 Community Health Improvement Plan:

Linda presented and discussed a revised format for the 2006-2010 Community Health Improvement Plan. The four counties in the Quad Counties Public Health Consortium are working with the epidemiologist from the consortium to develop a uniform format. The top four concerns identified in a recent survey of 400 community adults were obesity and lack of physical activity, nutrition, tobacco smoke exposure and alcohol use.

Anticipated 2007 Budget Decision Items:

- Currently the Public Health Data Specialist is a $\frac{3}{4}$ position (30 hours/week) that is $\frac{1}{2}$ levy funded and $\frac{1}{2}$ grant funded. Linda discussed the value of the position and the increased demand for data. The Board agreed to the importance of maintaining the position and was supportive of requesting full ordinance support in the 2007 budget proposal. Grant funding could be used as long as it is available.
- Margaret Anderson, Environmental Health Specialist was present to discuss the possibility of subcontracting with DPH for limited licensed facility inspections. Linda suggested this be included in the 2007 budget proposal. The Board agreed.
- The possibility of decreased prevention and WIC funds for 2007 was discussed.
- An additional WIC Program Assistant (10 hours) may be included in the 2007 budget if grant funds can support the proposal.

Monthly Activity Report:

The Board of Health reviewed the March activity and communicable disease reports. The Board agreed the change in format on the activity reports from current month totals to year-to-date totals made more sense. Investigations for communicable disease were up this year versus last year, as well as TB skin tests.

Director's Announcements:

- Planned destruction of records was completed March 23, 2006 per county policy by an outside certified contractor.
- Reminder of May 2, 2006 Health Department Strategic Planning Retreat. The Board of Health is invited to attend.
- Linda received request from DPH to become an E-Health Ambassador. Letter describing distributed.
- Mass Clinic Preparedness presentations to municipalities continue with some delay due to election preparations.
- Notification received that 2006 state DPH Consolidated Grant will be amended to include an additional \$15,764.67 in preparedness funds for additional deliverables assigned to all local health departments related to local pandemic influenza planning.
- Linda reported that March 29 and 30 Special Populations speaker from National Organization on Disability Emergency Preparedness Initiative sponsored by Quad Counties Public Health Consortium was well received. Charlene Brady also attended.
- Linda routed brochure on Wisconsin Information Network for Safety which mentioned the Washington County Health Department Car Seat Safety Fit Station.
- The document, Wisconsin Local Health Departments Surveys 2003 and 2004, is now available from the state DPH. Data on ratio of population to staff size and per capital funding in each jurisdiction is available by jurisdiction. Washington County remains in lowest quartile for full time equivalent staff per 100,000 population.
- Linda is attending the City Readiness Initiatives meeting today. Washington and Ozaukee Counties have been designated by CDC as part of Milwaukee Urban Area for this anthrax planning initiative.

2006 Washington County Community Health and Emergency Preparedness Survey:

Linda distributed and briefly discussed the 2006 survey recently completed by a consultant and funded by the Quad Counties Public Health Consortia. This survey will be helpful in planning community activities and education for preparedness.

Next Meeting & Adjournment: Due to a conflict, the date of the next meeting for the Board of Health is unclear. Members will be polled by mail to determine availability. **Motion** by Doreen Buntrock; **Seconded** by Delores Kruepke to adjourn at 10:03 a.m. **Motion Carried.**