

WASHINGTON COUNTY HEALTH DEPARTMENT

333 E. Washington St., Suite 1100 - West Bend, WI 53095 - 262-335-4462 - Fax 262-335-4463 www.co.washington.wi.us/chn

Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) March 4, 2009

Members Present: Supervisor Charlene Brady, Supervisor Melvin Ewert, Supervisor William Meyers, Supervisor Joan Russell, Doreen Buntrock, Patricia Hrobsky, Dr. Laura Radke and Health Officer Linda Walter

Excused Members: Christian Klemmer

Others attending: Doug Johnson, County Administrator, Shari Winter, Assistant Director, Margaret Anderson, Environmental Health Specialist, Barb Markiewicz, Public Health Nurse and Mike Dricken

Chairperson, Charlene Brady, called the meeting of the Washington County Board of Health to order at 10:30 a.m. Notice of Posting was given.

Minutes from Previous Meeting:

Motion by Melvin Ewert, **Seconded** by Patricia Hrobsky to approve the minutes of the February 4, 2009 meeting. **Motion Carried.**

Review available Monthly Reports:

Activity Report for February not available yet, but Communicable Disease Report reviewed. New state WEDDS data system is being used exclusively for communicable disease data management now. The monthly report looks very similar to the previous reports and is being posted on the County website for healthcare partners.

Review of 2008 Annual Report

The Board reviewed the 2008 Annual Report, made some suggestions for clarification on how the data was presented. This report will be presented to the County Board at its May meeting.

Motion to accept 2008 Annual Report with corrections recommended by William Meyers, **Seconded** by Doreen Buntrock. **Motion Carried.**

Maternal Child Health Update – New Education Materials

Barb Markiewicz, Public health Nurse, gave the Board of Health an update on the Maternal Child Health program and the educational resource materials used with clients.

Ongoing Agent Status Planning and Discussion

Linda asked for comments on the updated 2 page summary and tentative timeline previously distributed to the Board. These documents will continue to evolve as the discussion continues on a new local service to provide food safety and recreational licensing. Margaret Anderson gave a brief summary of four onsite visits made with Linda or Shari to licensed facilities in February. Comments received were positive with requests for consideration of local educational classes for food handlers noted. One citizen was present at today's meeting who wanted more information

about the possible new services. The Board clarified that its proposal does not include any retail establishments licensed by the Department of Agriculture under ATCP Chapter 75 (Agricultural Training Consumer Protection) but only licensed facilities that the Department of Health Services/Division of Public Health license under HFS 172, 173, 175, 178, 195, 196, 197 and 198. State Statutes Chapter 254.69 and Administrative Rule HFS 192 authorize local health departments to become agents of the state for licensing of facilities covered under the administrative rules listed above. Discussion followed on continuing the individual visits to facility operators to gain a better understanding of their needs. Also in April a special invitation will be made to current and previous facility operators who are also County Board Supervisors to dialogue with them about ways to assure food safety and recreational licensing services meet the business operators' needs and the public's need for safety and assurances of best practices to prevent communicable diseases. Margaret reported she has received a model ordinance from the state Division of Public Health that can be modified for local use. This will need to be reviewed by the County Attorney. Included in the model ordinance is an appeals process for license holders. The Board of Health would participate in the appeals process as needed.

Director's Announcements:

- a) The abbreviated 5 year HFS 140 review self report document was received and submitted on 2-19-09 by Linda Walter
- b) Vacant 50% Public Health Nurse position will be filled as of March 10th
- c) WDNR feedback on 2008 well contract was positive
- d) March 6th Legislative Breakfast at Feith Family YMCA in Saukville - the Board of Health is invited to attend

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for Wednesday, April 1, 2009 at 10:30 a.m. in room 1145 of the PAC. **Motion** by Melvin Ewert, **Seconded** by Joan Russell to adjourn at 12:30 p.m. **Motion Carried.**