

WASHINGTON COUNTY HEALTH DEPARTMENT

333 E. Washington St., Suite 1100 - West Bend, WI 53095 - 262-335-4462 - Fax 262-335-4463
www.co.washington.wi.us/chn

Mission: Promote Health * Prevent Disease * Protect the Public

WASHINGTON COUNTY BOARD OF HEALTH MEETING (HEALTH AND AGING LIASON COMMITTEE) January 17, 2011 in Room 1023 PAC Building

Members Present: Supervisor Joan Russell, Supervisor Daniel Goetz, Supervisor Melvin Ewert, Supervisor William Meyers, Christian Klemmer, Patricia Hrobsky, Dr. Laura Radke, and Health Officer Linda Walter

Visitors: Administrative Coordinator Doug Johnson, County Board Chairman Herb Tennes, Assistant Director/Deputy Health Officer Joni Whitehouse

Excused: Doreen Buntrock

Chairperson Joan Russell called the meeting of the Washington County Board of Health to order at 8:02 a.m. Notice of Posting was given.

Minutes from Previous Meeting:

Motion by Melvin Ewert, **Seconded** by Daniel Goetz to approve the minutes of the December 20, 2010 meeting. **Motion Carried.**

Entertain Motion to go into closed session for Health Department Director's Performance Review:

Motion by Pat Hrobsky, **Seconded** by Dr. Laura Radke to go into closed session at 8:04 a.m. according to Wisconsin State Statute 19.85 (1)(c) to prepare performance evaluation for Health Department Director. **Motion Carried** by roll call vote.

Motion to return to open session:

Motion by Pat Hrobsky, **Seconded** by Christian Klemmer to go to open session at 8:58 a.m. **Motion Carried.**

Preliminary year end fiscal report for Food Safety and Recreational Licensing (FSRL):

Linda reviewed with the Board the preliminary year end fiscal report for the FSRL program. She stated that the County's expectation that new revenue cover new expenses when the FSRL services were approved was met and that no additional county levy funds were requested in the 2010 nor 2011 budget for these services. State DPH expectations were also met in that FSRL revenue was only used for Environmental Health services. Linda asked for feedback on the report and some suggestions were taken on how to present the report to County Board and Administration. Further discussion followed. **Motion** by Christian Klemmer, **Seconded** by William Meyers to recommend with the modifications suggested to approve the report and forward it to the Finance Committee. **Motion Carried.** Chairman Tennes suggested that all the supervisors would like to see a copy of the final report and Linda indicated a copy would be provided to them on their desks after the Finance Committee had seen it.

Action on WI DHS/DPH request for applications (RFA) entitled Mini-grant Proposal for Wisconsin Local and Tribal Health Departments to Develop Infrastructure for Voluntary Accreditation funded by CDC

Linda asked for approval to apply for a minor grant of \$5,000 from a RFA entitled Mini-grant Proposal for Wisconsin Local and Tribal Health Departments to Develop Infrastructure for Voluntary Accreditation. Linda noted the time to prepare the application was short, being due February 10, 2011. Linda will notify the Board if she is able to get the application submitted on time or not and then on the final outcome. The Health Department does not need to apply for accreditation in 2011 as a condition of this grant. **Motion** by Dr. Laura Radke, **Seconded** by Daniel Goetz to apply for the CDC funds for infrastructure development for Public Health accreditation. **Motion Carried.**

Distribution of Monthly reports:

The 2010 Health Department preliminary year end summary Reportable Disease Cases report was distributed.

Director's Announcements:

- a) Update of state grants – all have been completed except the CDC Preparedness grant which has not been received from the state yet
- b) Update on WIC remodeling project – WB Corp is on schedule to complete the work by the end of January. Linda invited the Board for a tour after the meeting.
- c) An article entitled “Let’s Get Moving Washington County” submitted to the Post was distributed

Next Meeting & Adjournment:

The next meeting for the Board of Health is scheduled for February 21, 2011 at 8:00 a.m. in room 1023 of the PAC. **Motion** by Melvin Ewert, **Seconded** by Daniel Goetz to adjourn at 9:30 a.m. **Motion Carried.**