

1 **ADMINISTRATIVE SERVICES COMMITTEE**

2
3 Courthouse - Room 2024
4 West Bend, WI

September 24, 2009
9:00 a.m.

5
6 Present: James Core, Raymond Heidtke, Roy Justman, and Peter Sorce. Excused: Mel Ewert.

7
8 Also Present: County Board Chair Herbert Tennes, Administrative Coordinator Doug Johnson,
9 Human Resources Director Peter German, Employee Benefits Manager Michelle Hoey, County
10 Clerk Brenda Jaszewski, and Supervisor William Meyers.

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12 Chairperson Justman called the meeting to order and read the Affidavit of Posting.

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14 **MINUTES**

15 Moved by Mr. Sorce, seconded by Mr. Heidtke to approve the August 27, 2009, minutes as
16 presented. Motion carried.

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18 **AT&T UTILITY EASEMENT, SCHMIDT ROAD AND WASHINGTON STREET**

19 *Appearance: County Engineer Scott Schmidt and Corey Godina, AT&T*

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21 Moved by Mr. Heidtke, seconded by Mr. Core to approve a 1/2 mile long, 8 ft. wide, minimum 3
22 ft. deep easement for AT&T along Schmidt Road, north of Highway 33. Motion carried.

23
24 **DISCUSS AND APPROVE CONTINUING HEALTH RISK ASSESSMENTS**

25 *Appearance: Jennifer Stuckert, Interactive Health Solutions (IHS), and Mark Draeger, Auxient.*

26
27 Ms. Stuckert presented the IHS report and stated that 51% of eligible employees participated in
28 the health risk assessment exam. The Committee reviewed the general statistics from the report
29 and discussed the benefits of finding and treating health related issues early to save costs in the
30 future. Suggestions were made to increase participation, including premium differentials, and
31 stronger incentives. Ms. Stuckert stated that the cost would remain the same, at \$195 per
32 individual, if Washington County were to continue the program. Actual cost savings due to early
33 identification of health related issues are difficult to provide; however, Ms. Stuckert will send the
34 information she has from various studies that have been conducted.

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36 Moved by Mr. Core, seconded by Mr. Heidtke to continue the Health Risk Assessment Program
37 with Interactive Health Solutions. Motion carried.

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39 **REPORT ON 2010 POSITION REQUESTS**

40 Mr. Johnson updated the Committee on the 2010 new position requests, which will be presented
41 to the Finance Committee at their budget hearing meetings. Veterans Services is requesting a
42 part-time office staff position be increased to full-time, and the Health Department is requesting
43 two new staffing positions and three staffing changes for 2010. Mr. Johnson supports both the
44 Veterans Service and the Health Department staffing requests. No other departments submitted
45 staffing changes or additions for 2010.

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47 **DISCUSS AND VOTE ON 2010 DEPUTY SHERIFF'S CONTRACT**

48 *Appearance: Sheriff Dale Schmidt*

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2 Moved by Mr. Sorce seconded by Mr. Heidtke to approve the 2010 contract with the Deputy
3 Sheriff's union and forward to the County Board. Motion carried.

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5 **STATUS REPORT ON COMMUNICATION WITH OTHER UNIONS ON 2010 WAGES**

6 Mr. German reported he is scheduling dates for negotiations for the Corrections & Command
7 staff. The Samaritan union has not responded to the letter requesting a wage freeze for 2010, and
8 the Social Workers union has stated they will not accept the wage freeze request. Negotiations
9 with the Highway union are ongoing. The paraprofessionals union for Human Services has
10 voted to change their union and are now represented by the Teamsters.

11
12 **HUMAN RESOURCES DIRECTOR'S UPDATE**

13 Commendation Resolution

14 Moved by Mr. Core, seconded by Mr. Sorce to approve the commendation resolution for Patricia
15 E. Kloske, who has 10 years of service and is retiring from her position as Program Assistant in
16 the Human Services Department, and forward to the County Board. Motion carried.

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18 **NEXT MEETING DATE**

19 The Administrative Services Committee will meet on Tuesday, October 13, 2009 at 9:00 a.m.
20 and Tuesday, November 10, 2009 at 9:00 a.m.

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22 **ADJOURNMENT**

23 Moved by Mr. Heidtke, seconded by Mr. Sorce to adjourn the meeting at 10:40 a.m. Motion
24 carried.

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Brenda J. Jaszewski, County Clerk