

1 **ADMINISTRATIVE SERVICES COMMITTEE**

2
3 Courthouse - Room 2024
4 West Bend, WI

September 11, 2008
9:00 a.m.

5
6 Present: James Core, Melvin Ewert, Raymond Heidtke, Roy Justman, and Peter Sorce.

7
8 Also Present: Administrative Coordinator Doug Johnson, County Board Chairperson Herbert Tennes, Human
9 Resources Director Peter German, County Attorney Kimberly A. Nass, Employee Benefits Manager Michelle Hoey,
10 Assistant Finance Director Rich Abbott, Horton HCSC Division President Andrew J. Serio, and Deputy Clerk Patricia
11 Nysse.

12
13 Chairperson Justman called the meeting to order and read the Affidavit of Posting.

14
15 **MINUTES**

16 Moved by Mr. Sorce, seconded by Mr. Ewert to approve the August 28, 2008, minutes as presented. Motion carried.

17
18 **REVIEW COUNTY'S HEALTH INSURANCE PROGRAM FOR NON-UNION EMPLOYEES AND**
19 **CONSIDER PLAN DESIGN FOR 2009**

20 *Appearance by Andy Serio, HCSC Division of Horton*

21 Mr. German introduced Mr. Serio, Washington County's health care plan consultant, who helps manage and make
22 recommendations for Washington County's health insurance plan. Mr. Serio presented an in depth overview of
23 Washington County's health plan as well as trends in health care and health assessment benefits.

24
25 **DISCUSS HEALTH RISK ASSESSMENTS AND APPROVE REQUEST FOR PROPOSALS**

26 Moved by Mr. Core, seconded by Mr. Ewert to approve a Request for Proposals from several vendors for health risk
27 assessments and have the proposals presented to this Committee. Motion carried.

28
29 **REVIEW AND APPROVE 2009 HEALTH INSURANCE RATES**

30 Moved by Mr. Ewert, seconded by Mr. Core to approve an 11% increase in the 2009 health insurance rates. Motion
31 carried. Administrative Coordinator Doug Johnson gave a presentation of five different approaches to health insurance.

32
33 **HUMAN RESOURCES DIRECTOR'S UPDATE**

34 Commendation Resolutions

35 Moved by Mr. Ewert, seconded by Mr. Sorce to approve the commendation resolution for Kathryn Parker, who has 23
36 years of service and is retiring from her position as a Program Assistant in the Sheriff's Department, and forward to the
37 County Board. Motion carried.

38
39 Employee Relations Activities

40 Mr. German stated that the date of the Sheriff's Department arbitration has been changed to October 3, 2008.

41
42 **UPDATE ON 2009 FACILITIES MANAGEMENT REQUESTED LEVEL BUDGET**

43 Administrative Coordinator Doug Johnson presented the revised 2009 Facilities Management budget. The 2009
44 Facilities Management base level budget is \$2,551,221, and the revised requested level budget is \$2,644,543. Moved
45 by Mr. Sorce, seconded by Mr. Heidtke to approve the 2009 Facilities Management budget with a net levy of
46 \$2,644,543, and forward to the Finance Committee. Motion carried.

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48 **NEXT MEETING DATE**

49 The Administrative Services Committee will meet on Thursday September 25, 2008, at 9:00 a.m.

50
51 **AGENDA ITEMS FOR FUTURE MEETINGS**

- 52 • Recommendation of 2009 Cost of Living Adjustments for non-represented wages
- 53 • Continue reviewing County's Health Care Plan and Health Risk Assessments

54
55 **ADJOURNMENT**

56 Moved by Mr. Heidtke, seconded by Mr. Ewert to adjourn the meeting 10:35 a.m. Motion carried.