

1 **ADMINISTRATIVE SERVICES COMMITTEE**

2
3 Courthouse - Room 2024
4 West Bend, WI

June 24, 2010
8:35 a.m.

5
6 Present: James Core, Raymond Heidtke, Roy Justman, and Peter Sorce. Excused: Michael Miller.

7
8 Also Present: Administrative Coordinator Doug Johnson, Attorney Nancy Pirkey, Chairperson Herbert
9 Tennes, County Attorney Kim Nass, County Clerk Brenda Jaszewski, Facilities Manager Dave Loomans,
10 Finance Director Susan Haag, Assistant Finance Director Rich Abbot, Human Resources Director Peter
11 German, Human Resources Employee Benefits Specialist Michelle Hoey, Payroll Supervisor Sandy
12 Pfothenhauer, Supervisor Michael Bassill, Supervisor Joseph Gonnering, Supervisor William Meyers,
13 Supervisor Dennis Myers, and County Clerk Administrative Assistant Linda Doro.

14
15 Chairperson Justman called the meeting to order at 8:35 a.m. and read the Affidavit of Posting.

16
17 **CLOSED SESSION**

18 Moved by Mr. Sorce, seconded by Mr. Core to convene into closed session at 8:36 a.m. pursuant to Wis.
19 Stats. §19.85(1)(e), deliberating or negotiating other specified public business whenever competitive or
20 bargaining reasons require a closed session; specifically: "Discuss Local 200 Paraprofessionals 2010
21 contract offer and to formulate bargaining strategies for future collective bargaining agreements." Motion
22 carried unanimously by roll call vote.

23
24 **OPEN SESSION**

25 Moved by Mr. Heidtke, seconded by Mr. Sorce to return to open session at 9:35 a.m. Motion carried
26 unanimously by roll call vote.

27
28 **POSSIBLE ACTION ON ITEMS DISCUSSED IN CLOSED SESSION**

29 No action.

30
31 **MINUTES**

32 Moved by Mr. Sorce, seconded by Mr. Heidtke to approve the May 24, 2010, minutes as presented.
33 Motion carried.

34
35 **APPOINTMENTS TO BARGAINING COMMITTEE FOR 2010-2012 TERM**

36 Mr. Justman appointed the Administrative Services Committee members to the following Contract
37 Negotiations Bargaining Teams:

38 Roy Justman - Highway

- 39 • Teamsters General Local Union #200 Highway Employees

40 James Core - Sheriff

- 41 • Local 524 Corrections & Communications Officers Association
- 42 • Deputy Sheriff's Association
- 43 • Deputy Sheriff's Command Staff Union

44 Michael Miller - Human Services

- 45 • Local 609 Labor Association of WI Professional Social Workers
- 46 • Local 809 Labor Association of WI Social Service Employees

47 Peter Sorce - Samaritan

- 48 • Local 150 Service Employees International Union

49 Raymond Heidtke - Parks

- 50 • Teamster's General Local Union #200 Parks Employees

51
52

1 **DISCUSS VOLUNTARY HIGH DEDUCTIBLE HEALTH INSURANCE PLAN OPTIONS**

2 *Appearance: Rae Anne Beaudry, Horton Benefit Solutions*

3 Ms. Hoey gave an overview of the current County health insurance plan. Ms. Beaudry presented a
4 comparison between a Health Savings account, Health Reimbursement Arrangement account and Health
5 Flexible Spending account, along with four proposed high deductible health care plans.

6
7 **DISCUSS WISCONSIN RETIREMENT SYSTEM (WRS) EMPLOYEE CONTRIBUTIONS,**
8 **OPTIONS AND FUTURE DIRECTIONS**

9 Mr. German gave an overview of the WRS contribution rate history from 1987-2011 for general
10 employees and protective employees, discussed negotiating employees contributions with the unions and
11 the need to review the total employee compensation package, if changes are being proposed.

12
13 **HUMAN RESOURCES DIRECTOR'S UPDATE**

14 Commendation Resolutions

15 Moved by Mr. Core, seconded by Mr. Heidtke to approve the commendation resolution for Glenn A.
16 Hahn, who has 20 years of service and is retiring from his position as Medicare Coordinator/RN at the
17 Samaritan Health Center, and forward to the County Board. Motion carried.

18
19 Employee Relations Activities

20 Mr. German reported an arbitration hearing between the County and the Highway union is scheduled for
21 today at 11:00 a.m. The County has received a preliminary final offer from the Para Professional union,
22 so the County can now proceed with the arbitration.

23
24 **NEXT TENTATIVE MEETING DATES**

25 The Administrative Services Committee will tentatively meet on Thursday July 29, 2010, at 9:00 a.m. and
26 Thursday, August 26, 2010, at 9:00 a.m.

27
28 The meeting recessed at 10:39 a.m. and reconvened at 10:46 a.m.

29
30 **OVERVIEW OF FACILITIES MANAGEMENT**

31 Mr. Loomans presented an overview of the roles and responsibilities of Facilities Management.

32
33 **STATUS REPORT FOR 2010 CAPITAL PROJECTS**

34 Mr. Johnson reported on the Schmidt Road East parking lot, the Pedestrian Island project, and the Public
35 Agency remodeling and lighting replacement projects.

36
37 **TOUR OF FACILITIES OPERATIONS CENTER**

38 The Administrative Services Committee toured the Facilities Operations Center.

39
40 Mr. Justman was excused at 11:10 a.m.

41
42 **ADJOURNMENT**

43 Vice-Chairman Core adjourned the meeting at 11:40 a.m. Motion carried.
44
45
46
47

Brenda J. Jaszewski, County Clerk