

1 **ADMINISTRATIVE SERVICES COMMITTEE**

2  
3 Courthouse - Government Center  
4 West Bend, WI

April 17, 2007  
8:30 a.m.

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6 Present: David N. Radermacher, Brian W. Bausch, Melvin K. Ewert, Roy C. Justman, and Paul A.  
7 Tuchscherer.

8  
9 Also Present: Administrative Coordinator Doug Johnson and County Clerk Brenda Jaszewski.

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11 Chairman Radermacher called the meeting to order and read the Affidavit of Posting.  
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14 **2007 ORDINANCE 1 – HEALTH & AGING COMMITTEE: STAFFING PLAN – OFFICE ON**  
15 **AGING/AGING & DISABILITY RESOURCE CENTER**

16 Mr. Johnson stated this ordinance will rename the Office on Aging to the Aging and Disability Resource  
17 Center and allows for the creation of an Aging and Disability Resource Center Board. This Board would  
18 be an Advisory Committee and would consist of 5 to 7 members. In addition, this ordinance allows for  
19 the addition of two new positions, which will be Information and Assistance Specialists, pay grade E-2,  
20 and will be added to the staffing plan for the Aging and Disability Resource Center. For 2007, funding  
21 for these two positions would be transferred from the Department of Social Services 2007 budget. If  
22 approved, the Department of Social Services will eliminate their Disability Resource Center and all Aging  
23 and Disability related inquires will be handled through the new Aging and Disability Resource Center.  
24 The current meeting room 1000A at the Public Agency Center, located next to the Office on Aging, will  
25 be remodeled to accommodate these two new positions and will become part of the Aging and Disability  
26 Resource Center department.

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28 Moved by Mr. Ewert, seconded by Mr. Justman to approve 2007 Ordinance 1 and forward to the County  
29 Board. Motion carried.

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31 **ADJOURNMENT**

32 Moved by Mr. Bausch, seconded by Mr. Tuchscherer to adjourn the meeting at 8:45 a.m. Motion carried.  
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Brenda J. Jaszewski, County Clerk