

1 **AGING & DISABILITY RESOURCE CENTER (ADRC) BOARD**

2
3 Public Agency Center (PAC) September 23, 2010
4 West Bend, WI 1:00 p.m.
5

6 **PRESENT:** Daniel Goetz, Bette Koch, Lori Luetschwager, William Meyers, Alan Peters, Joan Russell,
7 and Sandy Zopf (arrived at 1:12 p.m.). Excused: Melvin Ewert.
8

9 Also Present: ADRC Director Linda Olson, and County Clerk Administrative Assistant Linda Doro.

10
11 Chairperson Russell called the meeting to order at 1:00 p.m. and read the Affidavit of Posting.
12

13 **MINUTES**

14 Moved by Mr. Goetz, seconded by Mr. Peters to approve the August 16, 2010, minutes as presented.
15 Motion carried.
16

17 **HEBRON HOUSE AND HOMELESS PREVENTION PROJECT PRESENTATION**

18 *Appearance: Heather Stuebner and Terry Conley, Hebron House of Hospitality, Inc.-West Bend Shelter*
19 Ms. Stuebner stated it is the mission of Hebron House Agency to provide emergency housing and related
20 services to people in transition with the basic needs of shelter, food, and personal support. The West
21 Bend shelter is located at 143 North Eighth Avenue and can serve up to 12 individuals. Ms. Stuebner
22 reported in 2009, the shelter served 50 households, which was 1,488 nights of shelter. As of yesterday,
23 the shelter has served 67 households or 81 individuals, and provided 2,896 nights of shelter. With the
24 temporary units and FEMA dollars, the Agency housed 11 households last year, which was 536 nights of
25 shelter. As of yesterday, temporary units and FEMA dollars served 39 households or 73 individuals, and
26 provided 888 nights of shelter.
27

28 **ITEMS FOR DISCUSSION AND POSSIBLE ACTION**

29 ADRC Space Expansion Request

30 Ms. Olson requested approval to remodel the ADRC storage room into an office for the ADRC
31 supervisor. The remodeling will be completed by Facilities Management, at a cost of \$1,550. There is
32 funding available in the ADRC's budget to pay for this project this year. Moved by Mr. Meyer, seconded
33 by Mr. Goetz to approve the ADRC space expansion request, at cost of \$1,550. Motion carried.
34

35 Outlay Request

36 Ms. Olson requested approval to purchase a workstation, chairs, and file cabinets for the ADRC space
37 expansion. There is funding available in the ADRC's budget to pay for this outlay request this year.
38 Moved by Ms. Luetschwager, seconded by Ms. Zopf to approve the 2010 outlay request to purchase
39 office furniture, at a cost not to exceed \$3,000, and forward to the Finance Committee. Motion carried.
40

41 **DESIGNATION OF FUTURE MEETING DATES**

42 The next meetings of the Aging and Disability Resource Center Board will tentatively be held on
43 Thursday, October 21, 2010, at 1:00 p.m. and Thursday, November 18, 2010, at 1:00 p.m.
44

45 **ADJOURNMENT**

46 Moved by Mr. Goetz, seconded by Mr. Meyers to adjourn the meeting at 2:10 p.m. Motion carried.
47
48
49
50
51