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**WASHINGTON COUNTY
AGING & DISABILITY RESOURCE CENTER BOARD**

Public Agency Center (PAC)
West Bend, WI

August 18, 2011
1:00 p.m.

PRESENT: Melvin Ewert, Daniel Goetz, Bette Koch, Lori Luetschwager, William Meyers, Alan Peters, Joan Russell, and Sandy Zopf.

Also Present: ADRC Director Linda Olson, ADRC Elderly Benefit Specialist Jennifer Fechter, Supervisor Dennis Myers, and Chief Deputy Clerk Mary G. Lemke.

Chairperson Russell called the meeting to order at 1:00 p.m. and read the Affidavit of Posting.

MINUTES

Moved by Mr. Goetz, seconded by Mr. Ewert to approve the July 21, 2011, minutes as presented.
Motion carried.

MEDICARE AND YOU PRESENTATION

Appearance: ADRC Elderly Benefit Specialist Jennifer Fechter

Ms. Fechter gave a Powerpoint presentation of the Washington County Medicare and You program.

REVIEW ADRC MISSION STATEMENT

Ms. Olson reviewed the ADRC Mission Statement and stated their mission is to empower and assist all seniors, adults with disabilities, and their families by providing services which help them make informed choices, maintain independence, and remain safely in their home or community.

Moved by Mr. Goetz, seconded by Ms. Zopf, to approve the Mission Statement as presented and forward to Administration. Motion carried.

DISTRIBUTION OF 2012 BUDGET MATERIALS

Ms. Olson distributed the 2012 ADRC budget for Committee review and stated action will be taken on the budget at the next meeting. There are no new position requests, out-of-state travel, or user fee changes for 2012.

CAPITAL OUTLAY REQUEST FOR 2012

Ms. Olson stated that there is Outlay in the 2012 budget request, which consists of workstations and office storage for the Benefit Specialist and Accounting Assistant offices. It has been over 20 years since these areas have been updated and the current space is no longer efficient.

NEXT MEETING DATE

The ADRC will tentatively meet on Friday, August 26, 2011, at 10:00 a.m. in Room 1113A of the Public Agency Center.

ADJOURNMENT

Moved by Mr. Peters, seconded by Mr. Ewert, to adjourn the meeting at 2:07 p.m. Motion carried.

Brenda J. Jaszewski, County Clerk