

**MINUTES
AGING AND DISABILITY RESOURCE CENTER BOARD
TUESDAY, JULY 24, 2007**

THOSE PRESENT: Les Borman, Ralph Hensel, Lori Luetschwager, Darla Potratz, Bette Koch, Linda Olson, Jenny Kertscher, Michael Bloedorn

CALL TO ORDER

The meeting was called to order at 2:30 a.m. by Linda Olson, Director, ADRC

NOTICE OF POSTING

Notice of Posting was given by Ms. Olson

ELECTION OF CHAIRPERSON AND VICE CHAIRPERSON

The Board members introduced themselves. Les Borman serves as County Board Supervisor on the CCSA Board, Social Services Board and COP Committee. Ralph Hensel serves as County Board Supervisor on the Finance Committee, Samaritan Committee, Tax Deed Committee and the UWWC Board. Darla Potratz is the mother of a son who suffered a brain injury seven years ago. She has navigated the private system to access services for her son through his insurance provider. Bette Koch is over 60 years of age and serves as caregiver for her husband who is also over 60. Bette is very active and involved in the Caregiver Community Action Network and the National Family Caregivers Association. She leads the local caregiver support group in West Bend. Lori Luetschwager is a physically disabled adult under 60 years of age and currently serves on the county Long Term Support (COP) Committee for DSS.

The Duties of the Board were discussed. The Board is accountable for oversight of the Aging and Disability Resource Center.

Nominations were made for Chairperson and Vice Chairperson. Motion Les Borman; second Bette Koch to nominate Ralph Hensel as Chairperson. Motion Carried by unanimous vote.

Motion Ralph Hensel; second Lori Luetschwager to nominate Les Borman as Vice Chairperson. Motion Carried by unanimous vote.

OVERVIEW OF AGING AND DISABILITY RESOURCE CENTER ROLE – MISSION STATEMENT AND PURPOSE

The Board reviewed the Mission Statement and Purpose of the ADRC. The standard language is put out by the state.

Anyone can call the ADRC for information on services available regardless of income. Specific benefits do have income requirements attached to them.

Senior citizens served must be 60 years old or older or the spouse of someone who is 60 or older. Adults with disabilities eligible for ADRC assistance are 18 to 59 years old. There is no cost for these services.

It was discussed by the Board to change the wording of the Mission Statement to read “older adults” rather than “seniors”. It was also discussed to change the wording “people

with disabilities” to “adults with disabilities”. Motion Les Borman; second Bette Koch to keep the wording of the Mission Statement as “seniors”, but change the wording of “people” to “adults”. Motion Carried.

It was discussed by the Board to change the wording of the Purpose. Motion Les Borman; second Lori Luetschwager to change the wording of the Purpose to read “disabled adults” rather than “disabled persons/people” and to keep the wording consistent and read “These services are available regardless of income or health status *with no cost to the individual*” at the end of the statement. Motion Carried.

(See Attached Revised - Mission Statement/Purpose”

The Board discussed the services provided by the ADRC and guiding principles. The ADRC will provide all services that OOA provided and add services to adults with disabilities. One goal of the ADRC is to link people to services they need and not having to talk to more than two people.

It is also an important role of the ADRC to work toward prevention or delay to potentially expensive long term care placement.

A Registered Dietitian operates Steps to Healthier Aging classes. The Dietitian has also been trained in Chronic Disease Management to assist those with diabetes, hypertension, etc. with support on education. The ADRC is expanding into this realm with the disabled adult. The Dietitian has been working along side the YMCA to provide prevention and health promotion.

Registered Nurse, Nancy Gloede is under contract with the ADRC to do health screenings at Meadowbrook Manor, West Bend Senior Center and Hartford Senior Center. Seniors can talk with the nurse, for example, if their doctor has not answered some of their medical questions. There is no charge for this service, but donations are accepted. In the future it is planned for the nurse to be involved in Chronic Disease Management and expand into Germantown and other areas of the County.

The issue of individuals remaining in their own homes was discussed and the fact that they may need to go into a nursing home when they can no longer be cared for in the home. Case managers will follow them into those facilities. Mr. Borman discussed the Samaritan remodeling.

The Board discussed long term care policies being activated and how education is needed.

The ADRC must be in operation 60 days prior to January 1, 2008. The grant application is due August 1, 2007 to the state of Wisconsin. Once the application is approved, additional staff will be added to the ADRC.

Linda Olson distributed an organizational chart of the ADRC and a copy of the grant application. Funding would be ongoing through this grant. It is mandated that in order for a county to have Family Care and ADRC must be in place to process functional screens.

It will be important for the public to be made aware that the ADRC is available. A consultant may need to be hired to contract out.

A brochure will be developed for the ADRC. Ms. Olson distributed a sample brochure. The brochure would illustrate the role of the ADRC and what resources are available through Washington County. Mr. Hensel suggested that a map be included on the brochure with directions to the center.

A news release will be sent out to all local newspapers. Resources available will also be added to the Resource Directory to include resources for adults with disabilities.

The ADRC has a new electronic database with over 500 resources already entered into it. The ADRC link on the Washington County web site has some of this information included. The ADRC will be listed in local phone books as well.

Lori Luetschwager stated that a new interactive web page is needed. Linda explained that a resource database manager position is being looked at for the Family Partnership Coalition counties and this function may include Web design.

Ralph Hensel requested that Mike Bloedorn remain in consortium moving forward to Family Care coming into Washington County in January 2008.

ADRC policies and procedures will be distributed to the Board.

Mr. Borman inquired as to whether pilot counties starting ADRCs have been contacted to compare their procedures. Fond du Lac, Racine, Portage, La Crosse and Sheboygan Counties have all been contacted.

BOARD DUTIES AND RESPONSIBILITIES

Ms. Olson distributed a list of duties and responsibilities of the Board. The Board will identify unmet needs with a conscious effort to identify what the ADRC does not have to meet those needs. These recommendations would go to the Health and Aging Committee. The ADRC budget is coming up for review. The Board will discuss and give recommendations.

The Board requested a job description of the ADRC Director.

Linda Olson offered setting up presentations of the programs offered through the ADRC and visits to other departments.

DESIGNATION OF NEXT MEETING DATE

The next meeting of the ADRC Board will be held on Tuesday, August 28, 2007 at 1:00 p.m. in Room 1023 of the Public Agency Center. The Board will tour the ADRC. Mr. Hensel requested nametags be distributed at the next meeting. Mike Bloedorn offered to attend meetings as needed.

ADJOURNMENT

Motion Les Borman; second Bette Koch to adjourn the meeting. Motion Carried. Meeting adjourned at 3:35 p.m.