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**JOINT MEETING
WASHINGTON COUNTY
LAND CONSERVATION COMMITTEE
PLANNING, CONSERVATION & PARKS COMMITTEE**

Public Agency Center
West Bend, WI

August 17, 2011
1:00 p.m.

Present: Michael Bassill, Ralph Dornacker, Melvin Ewert, Raymond Heidtke, Michael Miller, Gerald Schulz, Peter Sorce, and John Stern.

Also present: Administrator Paul Mueller, Deputy Administrator Debora Sielski, County Conservationist Paul Sebo, Assistant Administrator for Golf and Parks Mike Kactro, GIS Manager Eric Damkot, Register of Deeds Sharon Martin, Accounting Supervisor Kelly Cisar, Office Manager Joanne Wagner, and County Clerk Administrative Assistant Linda Doro.

Chairperson Stern called the meeting to order at 1:00 p.m. and read the Affidavit of Posting.

REGISTER OF DEEDS 2012 BUDGET REVIEW

Register of Deeds Sharon Martin presented the 2012 Register of Deeds budget. The 2012 Register of Deeds base level budget is \$100,860 credit and the requested level budget is \$102,434 credit. There are no new position requests, outlay requests, or out-of-state travel for 2012. The 2012 Register of Deeds User Fee schedule was presented. The Committee concurred with the recommended user fee increases as presented.

Moved by Mr. Miller, seconded by Mr. Sorce to approve the 2012 Register of Deeds budget with a net levy of \$271,744 credit - Register of Deeds portion, and net levy of \$169,310 - Real Property portion, for a combined net levy of \$102,434 credit, including User Fees for 2012, and forward to Administration. Motion carried.

2012 PLANNING AND PARKS DEPARTMENT BUDGET REVIEW

The 2012 Planning and Parks Department base level budget is \$3,037,882, and the requested level budget is \$3,037,882.

GOLF SECTION

There are no new position requests, out-of-state-travel, outlay or user fee changes for 2012.

PARKS SECTION

There are no new position requests or out-of-state travel for 2012.

2012 Outlay

1. Four-wheel Utility Vehicle - One (1)	\$ 22,000
2. Unilift - One (1)	\$ 25,500
3. Trailer - One (1)	\$ 4,000
4. Trailer - One (1)	<u>\$ 3,000</u>
Total	\$ 54,500

Moved by Mr. Stern, seconded by Mr. Sorce to eliminate the Unilift at a cost of \$25,500, and one Trailer at a cost of \$3,000 from the 2012 Parks Section outlay request. Motion carried with Mr. Heidtke and Mr. Miller voting no.

2012 User Fee Schedule

The 2012 Park User Fee schedule was presented. The Committee concurred with the recommended increases as presented.

LAND USE DIVISION

There are no new positions requests, out-of-state travel, outlay or user fee changes for 2012.

PLANNING DIVISION

There are no new position requests, or outlay for 2012.

2012 User Fee Schedule

The 2012 Planning Division User Fee schedule was presented. The Committee concurred with the recommended increases as presented.

2012 Out-of-State Travel

One (1) person to attend the American Society of Landscape Architects annual meeting in Phoenix, Arizona at a cost of \$1,300.

GIS DIVISION

There are no new positions requests, out-of-state travel, outlay or user fee changes for 2012.

LAND AND WATER CONSERVATION DIVISION

There are no new position requests or user fee changes for 2012.

2012 Out-of-State Travel

One (1) person to attend the Professional Improvement & Leadership Training in Washington, DC, at no direct cost to Washington County.

2012 Outlay

1. Compact Pickup Truck 4 x 4 with extended cab - One (1)	\$ 25,000
2. Six cylinder minivan - One (1)	<u>\$ 22,000</u>
Total	\$ 47,000

Moved by Mr. Sorce, seconded by Mr. Ewert to approve the 2012 Planning and Parks Department budget with a net levy in the amount of \$3,009,882 including out-of-state travel, outlay as amended, and user fees for 2012, and forward to Administration. Motion carried.

ADJOURNMENT - LAND CONSERVATION COMMITTEE

Moved by Mr. Schulz, seconded by Mr. Sorce to adjourn the Land Conservation meeting at 2:19 p.m. Motion carried.

ADJOURNMENT - PLANNING, CONSERVATION AND PARKS COMMITTEE

Moved by Mr. Sorce, seconded by Mr. Bassill to adjourn the Planning, Conservation and Parks Committee meeting at 2:19 p.m.

Brenda J. Jaszewski, County Clerk