

Washington County Board of Supervisors

Thomas J. Sackett, Chair

Daniel W. Stoffel, First Vice-Chair

John W. Stern, Second Vice-Chair

AMENDED-AGENDA

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Human Resources Director
County Board Chairperson Facilities Manager
County Attorney News Media
County Clerk

FROM: David Radermacher, Chairperson

DATE: February 26, 2008

The ADMINISTRATIVE SERVICES COMMITTEE will meet on Thursday, February 28, 2008, at 9:00 a.m. in Room 2024 of the Courthouse – Government Center.

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk. The agenda will be as follows:

1. Call to Order
2. Affidavit of Posting
3. **Closed Session pursuant to Wis. Stats. 19.85(1) (f) "Consider personal medical data of Sheriff's Department employee."**
4. **Open Session**
5. **Action on Item Discussed in Closed Session**
6. Minutes: January 31, 2008
7. New State Funded ADRC Positions Requests: Adult Protective Services Social Worker; Information & Assistance Specialist - *Appearance by Linda Olson*
8. Review of Job Title Changes with No Change in Pay Classification
 - Financial and Employment Planner to Economic Support-Lead Worker
 - Purchasing Assistant/Warehouse Coordinator to Purchasing Technician
 - Assistant Director Health Department to Assistant Director/Deputy Health Officer
 - Consider Delegation of Authority to Administrative Services Committee for Future Situations
9. Review Overtime Classification Changes
 - Central Reproduction Supervisor; Adult Protective Services Social Worker
 - Consider Delegation of Authority to Administrative Services Committee for Future Situations
10. County Wellness Program Update - *Appearance by Sandy Weiland*
11. Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
12. Next Meeting Date: March 27, 2008 at 9:00 a.m.
13. 2008 County Clerk Budget Update - Reduction in Passport Revenues
14. 2007 Utilities Report
15. 2007 Fuel Station Financial Report
16. Continue Consideration of Type of Replacement Chairs for County Board Meeting Room
17. Adjournment

DNR:imd

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 26th day of February 2008. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.