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# Washington County

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February 12, 2008

## WASHINGTON COUNTY L.E.P.C. NOTICE OF MEETING AND AGENDA

The regularly scheduled meeting of the Local Emergency Planning Committee will be held on **Tuesday, February 19, 2008, at 10:00 AM** at the **Washington County Sheriff's Department – 500 N. Schmidt Rd., West Bend, WI.**

1. Call meeting to order/attendance
2. Affidavit of posting
3. Minutes of the previous meeting
4. LEPC Membership
  - a. Elections – Vice Chairperson (2 year term)  
Secretary (2 year term)
  - b. Membership Changes
5. LEPC Planning Committee Reports
  - a. Carlisle Tire & Wheel - Slinger Updated Off Site Plan
  - b. Kerry Inc. – Germantown New Off Site Plan
  - c. Maysteel – Allenton New Off Site Plan
  - d. Discuss planning considerations related to proposed new Off-Site planning facilities in Washington County
6. WEM/SERC Approval report for the following facilities
  - a. Gundrum Bros. Farm Supply – Allenton/West Bend January 3, 2008
  - b. U.A.P. Great Lakes – Allenton/West Bend January 3, 2008
7. Other Off Site Plans Potentially Affecting Washington County  
None received this quarter
8. Spills  
12/8/07 – diesel fuel spill
9. Computer Grant
  - a. 2008 Application Status

10. Review and Possible Action--Rules of Operation/By Laws - **please bring your By Laws with you**

(Annual LEPC Administrative Requirement)

- a. Posting of Legal Notice
- b. Publish Annual EPCRA Notice
- c. Update LEPC By Laws
- d. Establish/Update Procedures for Review of Hazmat Response Expenditures
- e. Designation of LEPC Inspector
- f. Procedures for Establishing 311 & 312 Files
- g. Procedures for Establishing 304 Files
- h. Procedures for Receiving and Processing Public Request for Information

11. Conferences/Training

- a. WAHMR, Stevens Point Feb. 29 – March 1, 2008
- b. Governor's Conference – Appleton April 8-9, 2008
- c. Tornado/Severe Weather Awareness Week April 21-25, 2008
- c. Report on Upcoming Local Training Sessions/Applications

12. Hazmat Team Update

13. Clean Sweep Program Update

14. Unfinished Business

15. Member's Concerns

16. Receive Comments from the Public

17. Next meeting - Date and Location

18. Adjourn

NOTICE OF COUNTY BOARD/COMMITTEE MEETING

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the County Board or any of its committees pursuant to State EX Rel. Badke V. Grendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This solely to comply with the notice requirements of the open meeting law.

**Affidavit of Posting.**

This agenda was posted in the Office of the County Clerk of the 13<sup>th</sup> day of February 2008. Notice was sent to the West Bend Daily News, WBKV/WBWI Radio, WTKM Radio, Germantown Banner Press, Hartford Times Press, Milwaukee Journal/Sentinel.