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February 4, 2010

WASHINGTON COUNTY L.E.P.C. NOTICE OF MEETING AND AGENDA

The regularly scheduled meeting of the Local Emergency Planning Committee will be held on **Tuesday, February 16, 2010, at 10:00 AM** at the **Washington County Sheriff's Department – 500 N. Schmidt Rd., West Bend - 3rd floor EOC/Training Room.**

Please use the main entrance of the Sheriff's Dept.

Take lobby elevator to the 3rd floor.

(If elevator call button does not work, please ask for assistance at the front counter)

1. Call meeting to order/attendance
2. Affidavit of posting
3. Minutes of the previous meeting
4. LEPC Membership
 - a. Election – Vice Chairperson (2 year term)
 - b. Election – Secretary (2 year term)
 - c. Plan Committee
 - d. Membership Changes
5. LEPC Planning Committee Reports
 - a. Alliance Group, Inc. – Germantown Updated Off Site Plan
 - b. Gehl Foods, Inc. – Germantown Updated Off Site Plan
 - c. Discuss planning considerations related to proposed new Off-Site planning facilities in Washington County
6. WEM/SERC Approval report for the following facilities
 - a. Engelhardt & Sons – Kewaskum Dec. 7, 2009
 - b. Kerry, Inc. – Jackson Dec. 7, 2009
7. Other Off Site Plans Potentially Affecting Washington County
None received this quarter
8. Spills/Releases

9. Hazmat Equipment/Computer Grant
 - a. 2010 Application Status

10. Review and Possible Action--Rules of Operation/By Laws - **please bring your By Laws with you**
 (Annual LEPC Administrative Requirement)
 - a. Posting of Legal Notice
 - b. Publish Annual EPCRA Notice
 - c. Update LEPC By Laws
 - d. Establish/Update Procedures for Review of Hazmat Response Expenditures
 - e. Designation of LEPC Inspector
 - f. Procedures for Establishing 311 & 312 Files
 - g. Procedures for Establishing 304 Files
 - h. Procedures for Receiving and Processing Public Request for Information

11. Conferences/Training

a. WAHMR, WI Dells	Feb. 11-12, 2010
b. Governor's Conference – Appleton	March 31-April 1, 2010
c. Tornado/Severe Weather Awareness Week	April 19-23, 2010
d. Severe Weather Spotter Training - Germantown	April 8, 2010 (2 sessions)

12. Hazmat Team Update

13. Clean Sweep Program Update

14. Unfinished Business

15. Member's Concerns

16. Receive Comments from the Public
17. Next meeting - Date and Location
18. Adjourn

NOTICE OF COUNTY BOARD/COMMITTEE MEETING

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the County Board or any of its committees pursuant to State EX Rel. Badke V. Grendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This solely to comply with the notice requirements of the open meeting law.

Affidavit of Posting.

This agenda was posted in the Office of the County Clerk of the 5th day of February 2010. Notice was sent to the West Bend Daily News, WBKV/WBWI Radio, WTKM Radio, Germantown Banner Press, Hartford Times Press, Milwaukee Journal/Sentinel.