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Washington County

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February 7, 2011

WASHINGTON COUNTY L.E.P.C. NOTICE OF MEETING AND AGENDA

The regularly scheduled meeting of the Local Emergency Planning Committee will be held on **Tuesday, February 15, 2011, at 10:00 AM** at the **Hartford Fire Station – 111 W. Wisconsin St., Hartford - in the Training Room.**

*Please park in the lot located on the SE corner
of Wisconsin St. and Johnson St.*

1. Call meeting to order/attendance
2. Affidavit of posting
3. Minutes of the previous meeting
4. LEPC Membership
 - a. Election – Chairperson (2 year term)
 - b. Plan Committee
 - c. Membership Changes
5. LEPC Planning Committee Reports
 - a. Signicast Corp. – Hartford Updated Off Site Plan
 - b. United Cooperative – Hartford Updated Off Site Plan
 - c. Discuss planning considerations related to proposed new Off-Site planning facilities in Washington County
6. WEM/SERC Approval report for the following facilities
 - a. Helgesen Industries – Hartford FINAL Jan. 6, 2011
 - b. Regal Ware, Inc. – West Bend Jan. 6, 2011
7. Other Off Site Plans Potentially Affecting Washington County
 - a. Kemps, LLC – Cedarburg Ozaukee Co.
8. Spills/Releases

9. Hazmat Equipment/Computer Grant
 - a. 2011 Application Status
 - b. 2010 Closeout Status

10. Review and Possible Action--Rules of Operation/By Laws - **please bring your By Laws with you**
 (Annual LEPC Administrative Requirement)
 - a. Posting of Legal Notice
 - b. Publish Annual EPCRA Notice
 - c. Update LEPC By Laws
 - d. Establish/Update Procedures for Review of Hazmat Response Expenditures
 - e. Designation of LEPC Inspector
 - f. Procedures for Establishing 311 & 312 Files
 - g. Procedures for Establishing 304 Files
 - h. Procedures for Receiving and Processing Public Request for Information

11. Conferences/Training

a. WAHMR, WI Dells	Feb. 24-25, 2011
b. Governor's Conference – Middleton	March 3-4, 2011
c. Tornado/Severe Weather Awareness Week	April 11-15, 2011
d. Severe Weather Spotter Training – West Bend	April 20, 2011 (2 sessions)

12. Hazmat Team Update

13. Clean Sweep Program Update

14. Unfinished Business

15. Member's Concerns

16. Receive Comments from the Public
17. Next meeting - Date and Location
18. Adjourn

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on this 7th day of February 2011. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.