

# Washington County Board of Supervisors

*Kenneth F. Miller, Chair*

*Herbert J. Tennies, First Vice-Chair*

*Daniel W. Stoffel, Second Vice-Chair*

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator County Attorney  
County Board Chairperson Dave Loomans  
County Clerk News Media  
Director of Human Resources

FROM: Paul Beistle, Chairperson

DATE: August 18, 2005

The **ADMINISTRATIVE SERVICES COMMITTEE** will meet on **Thursday, August 25, 2005, at 9:00 a.m.** in Room 1041 of the Courthouse.

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk. The agenda will be as follows:

1. Call to Order
2. Affidavit of Posting
3. Minutes of August 2, 2005 and August 9, 2005
4. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
5. Progress Report on 2006 Health Insurance Plans
6. Next Meeting Dates
7. Review Proposed Human Resources Department Budget
8. Review Proposed Facilities Budget
9. Progress Report on East Parking Lot
10. 2005 Out-of-State Travel Request
11. Review Proposed County Clerk Budget
12. Adjournment

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553,494 N.W. 2d 408 (1993). This Notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

#### AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 18th day of August 2005. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, Kewaskum Statesman, Germantown Banner Press, Germantown Express News, Hartford Times Press, and Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at least 48 hours prior to the meeting.