Washington County Board of Supervisors

Thomas J. Sackett, Chair
Daniel W. Stoffel, First Vice-Chair
John W. Stern, Second Vice-Chair

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator
County Board Chairperson
County Clerk
County Attorney
Human Resources Director
Facilities Manager
Rob Schmid – Emergency Management Coordinator
Linda Walter, Health Director
News Media

FROM: David Radermacher, Chairperson

DATE: November 21, 2006

The **ADMINISTRATIVE SERVICES COMMITTEE** will meet on Thursday, November 30, 2006, at 9:00 a.m. in Room 3029 of the Courthouse – Government Center.

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk. The agenda will be as follows:

1. Call to Order
2. Affidavit of Posting
3. Minutes of October 10, 2006
4. 2007 Health Insurance Proposal – Andy Serio, Health Care Systems Consultant and Michelle Hoey, Employee Benefits Manager
5. Consider Employee Funded Dental Coverage
6. Action on 2007 Position Reclassification Requests
7. Ordinance Implementing Staffing Changes in 2007 Budget
8. Ordinance Relating to Department of Social Services Staffing Changes
9. Request to Reclassify Two (2) Clerk Typist Positions to Program Support Specialists (Social Services)
10. Resolution: Utilization of County Employees in Declared Emergencies
11. Recommendation to Non-lapse Labor Negotiations Account
12. Review Life and Long Term Disability Insurance Renewals
13. Discuss Civil Service Commission Per Diem
14. Action on 2007/2008 Employee Policy, Procedure and Benefit Manual
15. Discuss Equal Rights FMLA Complaint
16. Human Resources Director's Update
    - Commendation Resolutions
    - Employee Relations Activities
    - Unemployment Compensation Update
17. Next Meeting Date – January 2, 2007, @ 1 p.m. *(confirm)*
18. Resolution Authorizing the Request for Legal Expense Coverage for Wisconsin County Mutual Insurance
19. Update on November 7, 2006, General Election
20. Adjournment

DNR:lb

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553,494 N.W. 2d 408 (1993). This Notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 21st day of November 2006. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, Kewaskum Statesman, Germantown Banner Press, Hartford Times Press, and Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at least 48 hours prior to the meeting.

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