

# Washington County Board of Supervisors

**Herbert J. Tennies, Chair**  
**Daniel W. Stoffel, First Vice-Chair**  
**John W. Stern, Second Vice-Chair**

DATE: September 4, 2008

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator                      Human Resources Director  
County Board Chairperson                      Facilities Manager  
County Attorney                                      Michelle Hoey  
County Clerk    News Media

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
THURSDAY, SEPTEMBER 11, 2008 @ 9:00 A.M.  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: August 28, 2008
4. Review County's Health Insurance Program for Non-Union Employees and Consider Plan Design for 2009  
*Appearance by Andy Serio, HCSC Division of Horton*
5. Discuss Health Risk Assessments and Approve Request for Proposals
6. Review and Approve 2009 Health Insurance Rates
7. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
8. September 25, 2008 @ 9:00 a.m.
9. Update on Final 2009 Facilities Management budget
10. Agenda Items for Future Meetings
11. Adjournment

RJ:lmd

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

#### AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 4th day of September 2008. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.