

Washington County Board of Supervisors

Herbert J. Tennes, Chair
Daniel W. Stoffel, First Vice-Chair
John W. Stern, Second Vice-Chair

DATE: September 2, 2011

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator Human Resources Director
County Board Chairperson Human Resources Benefit Manager
County Attorney Human Resources Analyst
County Clerk Facilities Manager
News Media

FROM: James Core, Vice-Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING
TUESDAY, SEPTEMBER 13, 2011
AT THE CONCLUSION OF THE COUNTY BOARD MEETING
COURTHOUSE-GOVERNMENT CENTER ROOM **1041**

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Review and Action on Pay Step for Newly Appointed Custodial Services Technician
4. Adjournment

JC:ld

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 2nd day of September 2011. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.