

# Washington County Board of Supervisors

*Herbert J. Tennies, Chair*  
*Daniel W. Stoffel, First Vice-Chair*  
*John W. Stern, Second Vice-Chair*

DATE: June 4, 2009

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator                      Human Resources Director  
County Board Chairperson                      Facilities Manager  
County Attorney                                      Employee Benefits Manager  
County Clerk    News Media

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
THURSDAY, JUNE 11, 2009 @ 9:00 A.M.  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: May 28, 2009
4. Update on Negotiations
5. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
6. Next Meeting Date: June 25, 2009, @ 9:00 a.m.
7. Central Reproductions
  - 2008 Financial Update
  - Proposed Increase to Inter-Department Postage Surcharge
  - Recommendations for Changes to Services & Staffing
8. Update on 2009 Property Insurance Claims
9. Action on Bids for Replacement of HVAC Roof Top Units at UWWC
10. Report and Direction on Solar Hot Water Project for EEC Block Grant Application After Phase 1
11. Adjournment

RJ:imd

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

#### AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 4<sup>th</sup> day of June 2009. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.