

# Washington County Board of Supervisors

*Herbert J. Tennes, Chair*  
*Daniel W. Stoffel, First Vice-Chair*  
*John W. Stern, Second Vice-Chair*

DATE: May 19, 2011

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator                      Human Resources Director  
County Board Chairperson                      Facilities Manager  
County Attorney                                      Employee Benefits Manager  
County Clerk

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
THURSDAY, MAY 26, 2011, @ 9:00 A.M.  
COURTHOUSE GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(e) deliberating or negotiating other specified public business whenever competitive or bargaining reasons require a closed session, specifically "to discuss Corrections and Communications Officers, Deputy Sheriff's Association, Parks and Highway Contracts, and to formulate bargaining strategies for future collective bargaining agreements."
4. Return to Open Session
5. Possible Action on Items Discussed in Closed Session
6. Minutes: May 12, 2011
7. Continue Consideration of Step Level for Corrections Sergeant at the Sheriff's Department
8. Discuss How to Handle any New Position or Reclassification Requests in the 2012 Budget Process
9. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
  - Status of WRS Employee Contributions
  - Status of Sheriff's Department Reimbursement for Assistance at State Capitol
10. Next Meeting Date: Thursday, June 23, 2011, at 9:00 a.m.
11. Consider Authorizing Earth Removal from Hill North of Jail to Reduce County Costs
12. Consider Purchase of Sound System for Meeting Room 2024
13. Future Agenda Items
14. Adjournment

RJ:mgl

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

**AFFIDAVIT OF POSTING** This agenda was posted in the office of the County Clerk on May 19, 2011. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.