

# Washington County Board of Supervisors

*Herbert J. Tennies, Chair*  
*Daniel W. Stoffel, First Vice-Chair*  
*John W. Stern, Second Vice-Chair*

DATE: March 26, 2009

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator                      Human Resources Director  
County Board Chairperson                      Facilities Manager  
County Attorney                                      Employee Benefits Manager  
County Clerk    News Media

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
**FRIDAY, APRIL 3, 2009 @ 8:30 A.M.**  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Minutes: February 26, 2009
4. Closed Session pursuant to Wis. Stats. Section 19.85(1) (e) "Interviewing Architect Firms for the Master Plan and Space Planning Study."
5. Return to Open Session
6. Action on Finalizing the Selection of an Architect Firm for the Plan and Study
7. Next Meeting Date: April 14, 2009 @ 9:00 a.m.
8. Adjournment

RJ:Imd

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

#### AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 26th day of March 2009. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.