

Washington County Board of Supervisors

Herbert J. Tennes, Chair

Daniel W. Stoffel, First Vice-Chair

John W. Stern, Second Vice-Chair

DATE: April 21, 2011

TO: ADMINISTRATIVE SERVICES COMMITTEE

Administrative Coordinator	Human Resources Director	County Engineer
County Board Chairperson	Facilities Manager	
County Attorney	Employee Benefits Manager	
County Clerk	Sheriff	
	News Media	

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING

THURSDAY, APRIL 28, 2011, @ 9:00 A.M.

COURTHOUSE-GOVERNMENT CENTER **ROOM 1020/1026**

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(e) §19.85(1)(g), deliberating or negotiating other specified public business whenever competitive or bargaining reasons require a closed session, specifically "to discuss Corrections and Communications Officers Contract and conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved, specifically "to discuss Worker's Compensation Appeal."
4. Return to Open Session
5. Possible Action on Items Discussed in Closed Session
6. Minutes: April 5, 2011
7. Discuss the Step Level of Hiring a Corrections Sergeant at the Sheriff's Department - *Sheriff Dale Schmidt*
8. Job Title Change with No Change in Pay Classification - Administrator to Campus Administrator
9. Discussion and Possible Action on Request for Proposal for Prescription Benefit Manager
10. Update on Additional Request for Proposals for County Benefits
11. Update Regarding Unfilled Positions
12. Human Resources Director's Update
 - Commendation Resolutions
 - Employee Relations Activities
 - Status of WRS Contributions
13. Next Meeting Dates: Thursday, May 12, 2011, at 9:00 a.m., and Thursday, May 26, 2011, at 9:00 a.m.
14. Changes to WE Energies Easement at Youth Treatment Center - *County Engineer Scott Schmidt*
15. City Easements for Traffic Signals at Corner of E. Washington Street and Indiana Avenue - *County Engineer Scott Schmidt*
16. Health Department Remodeling Project - Way Finding and Department Signs
17. Future Agenda Items
18. Adjournment

RJ:ld

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING This agenda was posted in the office of the County Clerk on the 21st day of April 2011. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.