

# Washington County Board of Supervisors

*Herbert J. Tennies, Chair*  
*Daniel W. Stoffel, First Vice-Chair*  
*John W. Stern, Second Vice-Chair*

DATE: February 19, 2009

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator                      Human Resources Director  
County Board Chairperson                      Facilities Manager  
County Attorney                                  Employee Benefits Manager  
County Clerk                                      News Media

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
THURSDAY, FEBRUARY 26, 2009 @ 9:00 A.M.  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Closed Session pursuant to Wis. Stats. Section 19.85(1)(f) "to discuss Worker's Compensation Settlement."
4. Return to Open Session
5. Possible Action on Item Discussed in Closed Session
6. Minutes: January 29, 2009
7. ADRC Staffing Change Request Appearance: Linda Olson, ADRC Director
8. Ordinance: Fair Park Staffing Change
9. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
10. Next Meeting Date
11. Update on Central Reproductions 2008 Financial Position
12. Authorize Request for Proposals for Facilities/Grounds Master Plan
13. Annual Utility Report
14. Adjournment

RJ:Imd

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

#### AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 19th day of February 2009. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.