

# Washington County Board of Supervisors

*Herbert J. Tennies, Chair*

*Daniel W. Stoffel, First Vice-Chair*

*John W. Stern, Second Vice-Chair*

## AMENDED

DATE: February 22, 2011

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator                      Human Resources Director  
County Board Chairperson                      Facilities Manager  
County Attorney                                      Employee Benefits Manager  
County Clerk    Human Services Director

FROM: Roy Justman, Chairperson

RE: ADMINISTRATIVE SERVICES COMMITTEE MEETING  
THURSDAY, FEBRUARY 24, 2011 @ 9:00 A.M.  
COURTHOUSE-GOVERNMENT CENTER ROOM 2024

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk.

1. Call to Order
2. Affidavit of Posting
3. Accept & Award Roofing Projects Bids - *Appearance: Specialty Engineering Group*
4. Entertain a motion to convene into Closed Session pursuant to Wis. Stats. §19.85(1)(f), considering, medical, social or personal histories of specific employees, which if discussed in public would have a substantial adverse effect on the reputation of the person referred to in the such data, specifically "to discuss Human Services Department Grievance #28740 regarding sick leave." - *Appearance: Human Services Director Jim Strachota and Union Representative*
5. Return to Open Session
6. Possible Action on Items Discussed in Closed Session
7. Minutes: January 27, 2011
8. Report on Proposed State Changes to Retirement Contributions
9. Report on 2010 Human Resources Labor Expenses
10. Human Resources Director's Update
  - Commendation Resolutions
  - Employee Relations Activities
11. Next Meeting Date: March 24, 2011, @ 9:00 a.m.
12. Health Department WIC Remodeling Update
13. Human Services Department Remodeling Update
14. EECBG Lighting Replacement Projects Update
15. Central Fuel Tank Monitoring Equipment Replacement
16. **Proposal for Sound System in Room 2024 of the Courthouse - Government Center**
17. Future Agenda Items
18. Adjournment

RJ:ld

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

### AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 22nd day of February 2011. Notice was sent to the West Bend News, Express News, WBKV/WBWI Radio, WTKM Radio, My Community NOW, Hartford Times Press, Kewaskum Statesman, Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at (262) 335-4301 at least 48 hours prior to the meeting.