

# Washington County Board of Supervisors

*Thomas J. Sackett, Chair*

*Daniel W. Stoffel, First Vice-Chair*

*John W. Stern, Second Vice-Chair*

TO: ADMINISTRATIVE SERVICES COMMITTEE  
Administrative Coordinator  
County Board Chairperson  
County Attorney  
County Clerk  
Facilities Manager  
Human Resources Director  
News Media

FROM: David Radermacher, Chairperson

DATE: December 19, 2006

The **ADMINISTRATIVE SERVICES COMMITTEE** will meet on Tuesday, January 2, 2007, at 1:00 p.m. in Room 1014 of the Courthouse – Government Center.

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk. The agenda will be as follows:

1. Call to Order
2. Affidavit of Posting
3. Minutes of 11/30/06
4. Action on Samaritan Contract as needed
5. Discuss Civil Service and other Commissions' Per Diem – County Code 4.20 (2)
6. Review and Approve 2007/2008 Employee Policy, Procedure and Benefit Manual
7. Discuss Training and Wellness Programs for 2007
8. Update on Dental and Vision Insurance Review
9. Human Resources Director's Update
  - ◆ Commendation Resolutions
  - ◆ Employee Relations Activities
  - ◆ Unemployment Compensation Update
10. Next Meeting Date
11. Adjournment

DNR:lb

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to *State ex rel. Badke v. Greendale Village Board*, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This Notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 19th day of December 2006. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, Kewaskum Statesman, Germantown Banner Press, Hartford Times Press, and Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at least 48 hours prior to the meeting.