

TO: ADMINISTRATIVE SERVICES COMMITTEE
Administrative Coordinator
County Board Chairperson
County Clerk
Director of Human Resources
County Attorney
News Media

FROM: Paul Beistle, Chairperson

DATE: May 31, 2005

The **ADMINISTRATIVE SERVICES COMMITTEE** will meet on **Tuesday, June 7, 2005, at 1:00 p.m. in Room 2131 of the Courthouse.**

The following business will be before the committee for initiation, discussion, deliberation and possible formal action, subject to rules of the board that may be inspected at the office of the County Clerk. The agenda will be as follows:

1. Call to Order
2. Affidavit of Posting
3. Minutes of May 17, 2005
4. Closed Session pursuant to Wis. Stats. §19.85(1)(c) and (e) "consider performance evaluation data of a Sheriff's Department employee and deliberating conditions of employment for the Sheriff's Department and Highway Department where competitive and bargaining reasons require a closed session."
5. Return to Open Session
6. Proposed Settlement for Grievance in Sheriff's Department
7. Proposed 2005-2007 Contract Agreement for Highway Department Employees
8. Amend Samaritan Health Center Staffing Ordinance (Maintenance) – Appearance Ed Somers, Administrator
9. Amend Classification of Financial & Employment Planner Position in Department of Social Services – Appearance Mike Bloedorn, Director
10. Amend Medical Examiner Department Staffing Ordinance
11. Discuss Workers Compensation Settlement for Former Samaritan Employee
12. Human Resources Director's Update
13. Select Provider for 2006-2008 Preventive Maintenance
14. Plans for New East Parking Lot and Authorization to Bid Construction – Appearance, Adam Hammen, Sigma
15. Statewide Voter Registration System Resolution for Memorandum of Understanding and Costs
16. Set Dates for June – July Meetings (worksheet enclosed)
17. Adjournment

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the county board or any of its committees pursuant to State ex rel. Badke v. Greendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This Notice does not authorize attendance at either the above meeting or the Badke meeting, but is given solely to comply with the notice requirements of the open meeting law.

AFFIDAVIT OF POSTING

This agenda was posted in the office of the County Clerk on the 31st day of May, 2005. Notice was sent to the West Bend News, WBKV/WBWI Radio, WTKM Radio, Kewaskum Statesman, Germantown Banner Press, Germantown Express News, Hartford Times Press, and Milwaukee Journal-Sentinel. Individuals with disabilities requiring special accommodations for attendance at the meeting should contact the County Clerk at least 48 hours prior to the meeting.