

Washington County

Administration Department
Office of Emergency Management

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WASHINGTON COUNTY L.E.P.C. NOTICE OF MEETING AND AGENDA

The regularly scheduled meeting of the Local Emergency Planning Committee will be held on **Tuesday, February 15, 2005, at 7:00 PM** at the **Washington County Sheriff's Department – 500 N. Schmidt Rd., West Bend, WI.**

1. Call meeting to order/attendance
2. Affidavit of posting
3. Minutes of the previous meeting
4. LEPC Membership
 - a. Elections –Chairperson (2 year term)
 - b. Membership Changes
5. LEPC Planning Committee Reports
 - a. Wisconsin Bell / SBC WI - Hartford New Off Site Plan
 - b. Wisconsin Bell / SBC WI - Jackson New Off Site Plan
 - c. Wisconsin Bell / SBC WI - Newburg New Off Site Plan
 - d. Discuss planning considerations related to proposed new Off-Site planning facilities in Washington County
6. WEM/SERC Approval report for the following facilities
 - a. We energies – Germantown Power Plant Nov. 29, 2004
7. Other Off Site Plans Potentially Affecting Washington County

None received this quarter
8. Spills

9. Computer Grant

- a. 2005 Application Status

10. Review and Possible Action--Rules of Operation/By Laws - **please bring your By Laws with you**
(Annual LEPC Administrative Requirement)

- a. Posting of Legal Notice
- b. Publish Annual EPCRA Notice
- c. Update LEPC By Laws
- d. Establish/Update Procedures for Review of Hazmat Response Expenditures
- e. Designation of LEPC Inspector
- f. Procedures for Establishing 311 & 312 Files
- g. Procedures for Establishing 304 Files
- h. Procedures for Receiving and Processing Public Request for Information

11. Conferences/Training

- a. WAHMR, Wisconsin Dells March 4-5, 2005
- b. Governor's Conference April 5-6, 2005
- c. Report on Upcoming Local Training Sessions/Applications

12. Hazmat Team Update

13. Unfinished Business

- a. Review examples of available Shelter in Place Outreach Materials (**please bring any you are aware of to the meeting**)

14. Member's Concerns

15. Receive Comments from the Public

16. Next meeting - Date and Location

17. Adjourn

NOTICE OF COUNTY BOARD/COMMITTEE MEETING

Individual County Board Supervisors may attend the above meeting. It is possible that such attendance may constitute a meeting of the County Board or any of its committees pursuant to State EX Rel. Badke V. Grendale Village Board, 173 Wis. 2d 553, 494 N.W. 2d 408 (1993). This solely to comply with the notice requirements of the open meeting law.

Affidavit of Posting.

This agenda was posted in the Office of the County Clerk of the 8th day of February 2005. Notice was sent to the West Bend Daily News, WBKV/WBWI Radio, WTKM Radio, Germantown Banner Press, Hartford Times Press, Milwaukee Journal/Sentinel.